Face Coverings in the Classroom

How do I address a student in my classroom who isn’t following the Usage of Face Coverings Policy?

Instructors and/or Department Heads/Chairs should follow the steps outlined in the Policy on Classroom Behavior to address students who refuse to wear face coverings in the classroom.

1. **Address students who are not wearing a face covering while the behavior is occurring.**
   - A general reminder to the class about face covering use prior to the start of class may reduce instances of students not wearing face coverings.
   - If additional action is necessary, individual students may be pulled aside from the class to be addressed directly.

2. **Inform the student that they may be instructed to leave class immediately should they persist in not wearing a face covering.**
   - Removing a student for a session or for persistent non-compliance with the face covering policy across multiple course sessions should be reported to the department head/chair and/or dean or desiginee.
   - Consider taking notes about your conversation and/or any actions taken to address the student to share with your department head/chair.

3. **Talk with your department head/chair**
   - When a student is removed or persists after being directly addressed, the department head/chair may work with the instructor and student to resolve the matter.
   - The department head/chair may negotiate a resolution including, but not limited to those options outlined in the Policy on Classroom Behavior.

4. **Report the behavior to Student Conduct**
   - Students who persist in not wearing a mask after being directly addressed by the faculty member and department head/chair may be referred to Student Conduct.
   - Student Conduct may consult with the department head/chair or associate dean to address the behavior.
   - Behaviors may be reported to Student Conducting using the Public Health Directive Concern Form.

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