

**Auburn University Facilities Management Policy on  
DESIGN LEAD FOR BOARD OF TRUSTEES-APPROVED PROJECTS**

**I. PURPOSE**

Provides guidance regarding which directorate within Auburn University Facilities Management has the design lead for Board of Trustees projects.

**II. POLICY MANAGEMENT**

**Responsible Office:** Auburn University Facilities Management  
**Responsible Executive:** Assistant Vice President, Facilities Management  
**Responsible Officer:** University Architect

**III. APPLICABILITY**

This policy applies to all projects that require approval by the Board of Trustees. Organizationally, it applies to the Office of the University Architect and the Design Services Directorate.

**IV. DEFINITION**

**Board of Trustees-Approved Project:** any new construction, renovation, or alteration project with a total budgeted project cost that meets or exceeds \$750,000.

**V. BACKGROUND**

Board of Trustees-Approved Projects generally have a different size and scope than Deferred Maintenance projects. The planning and design process required to achieve the required Board of Trustees approval(s) differs from the design process for Deferred Maintenance projects. Thus, a single organization within Facilities Management should have the lead for the planning and design of Board of Trustees-Approved projects to develop the expertise needed to effectively execute these projects.


**VI. POLICY**


Within Auburn University Facilities Management, the Office of University Architect will have the lead for the planning and design of all Board of Trustees-Approved projects.



**VII. EFFECTIVE DATE**

7 April 2014

**VIII. APPROVAL**

  
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Responsible Officer

  
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Assistant VP, Auburn University Facilities Management

  
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Date  
  
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Date