

Administrative Professional Presidential Fellowship  
Summer/Fall

Locating discounted or free continuing education  
for professional employees  
of Auburn University

Dorothy Cordell, CPA

# Plan of Action

1 - Conduct survey as chair of the AP Professional Development Committee regarding CPE requirements.

2 - Contact members of the AP Assembly to obtain further information regarding requirements, campus sources, and external sources for CPE requirements. This was done by e-mail.

3 - Contact members of the Faculty Senate to obtain further information regarding requirements, campus sources and external sources for CPE requirements and expand the employee pool. This was done by e-mail.

## Responses to survey & contacts

Received 128 responses through survey & e-mails.

Compiled the various professional areas which required CPE.

Researched the CPE requirements for each profession responding.

Compiled the sources of CPE for each professional area.

## Results of research - CPA

Found discounted CPE package which provides the 40 annual hours of education for \$190.00 for the six CPA's who are participating. This saved each CPA over \$260.00 for this year.

This agreement can be ongoing if the necessary 5 participants are obtained. Contact Dorothy Cordell, CPA at [cordedb@auburn.edu](mailto:cordedb@auburn.edu).

Free CPE webinars of 1 - 2 hours offered by the following:

Association of College & University Auditors

Ernst & Young

Ethics Point

Grant Thornton

Price Waterhouse & Coopers

## Result of research - Architects, Engineers & Surveyors

Courses offered free on campus by Engineering Outreach and Continuing Education to those faculty & AP employees who require CPE in these areas.

Engineer requirements: 15 hours/year

Surveyor requirements: 15 hours/year

Architect requirements: 12 hours/year

Contact: Gregg Ruff, Director at [ruffric@auburn.edu](mailto:ruffric@auburn.edu)

This would save each participant the cost of seeking external sources for CPE.

## Research results - Chartered Financial Analyst

Courses offered free or at a discount if you are a member of CFA Institute. Dues are \$275.00 per year.

20 hours/year

Contact: CFA Institute - 434-951-5499

Amount saved depends on courses selected.

## Results of research - Registered Nurse

Requirements: 24 hours/year

Some courses are offered on campus at no cost.

Conferences are attended and normally covered by department.

Contact: Stuart Pope DNP, RN

844-6762

Results of research: Certified Information System Security Professional

Requirements: 80 hours/3 years

Sources: Educause - Auburn University is a member so all employees have access to free webinars and discounted CPE courses

[www.educause.edu](http://www.educause.edu)

SANS - Provides discounts for volume attendance as follows:  
6 attendees - 9.1%, 16 attendees - 13%, 31 attendees - 20%

[www.sans.org](http://www.sans.org)



## Research results - Pharmacist

Requirements: 15 hours per year - 30 hours/2 years

Sources: Power-pak: Provides free webinar courses

[www.powerpak.com](http://www.powerpak.com)

Free CE: Provides free and low-cost courses (\$25.00 - \$45.00)

[www.freece.com](http://www.freece.com)

RX School: Provides low-cost webinars (\$23.00 - \$37.00)

[www.RxSchool.com](http://www.RxSchool.com)

On campus: Some courses are offered by the Pharmacy Department

These sources have courses for a Pharmacist and Pharmacist Tech and will provide annual CPE hours on a free or very low-cost basis.

# Results of research - Ornamental Turf Pesticide Supervisor

Requirements: 10 CEU's/year

Sources: Alabama Turfgrass Association

334-821-3000

Ms. Tricia Roberts

Ms. Roberts agreed to give a \$25.00 discount off the \$75.00 fee for the course offered to meet the annual requirement.

## Results of research - Nursing Home Administrator

Requirements: 24 Hours/year

Sources: USA Center for Strategic Health  
Innovation

251-461-1805

Provides free webinars

UAB Geriatric Education Center

205-934-7916

\$35.00 per person for courses

## Results of research - Certified Planners

Requirements: 32 hours of maintenance credits/2 years

Sources: American Planning Association

[www.planning.org/cm](http://www.planning.org/cm)

Free webinars offered by APA

Results of research - Psychologist

Requirements: 20 hours of CEU/year

Sources: INR

[www.inrseminars.com](http://www.inrseminars.com)

INR has offered a \$5.00 discount per individual registering with 3 people registering for any offered class (does not have to be the same course)

Health-Education Network, LLC

[www.health-ed.com](http://www.health-ed.com)

Webinar fee - \$179.00 fee but if multiple people watch webinar the remaining attendees are only \$39.00 each.

Live course - Discount offered for 5 or more attending \$10.00 per person

Live course - Discount offered for 10 or more attending \$20.00 per person

Cross Country Education

[www.crosscountryeducation.com](http://www.crosscountryeducation.com)

Mr. Robin Boulton

Discounts: Early & multiple attendees (2-4) \$30.00/person

Discounts: Early & multiple attendees (5 or more) \$50.00/person

Results of Research: Radiologic Technologist

Requirements: 24 hours/2 years

Sources: Society of Radiologic Technologist  
[www.asrt.org](http://www.asrt.org)

Discount: Member discount - 25% - 50% of webinar costs  
Free journal articles each month which will  
meet requirements of CPE

If all journal articles are done, CPE will be free after  
membership is paid.

Membership is \$105.00 per year.

Results of Research: Veterinarian

Requirements: 20 hours per year

Sources: AU College of Veterinary Medicine

Dr. Dan Givens

Coordinator: Kris Street

(334) 844-2497

Courses are offered by the department

There are courses available on campus through HR Development and the Office of Professional and Continuing Education.

The courses offered in HR are often job-oriented and specific to the jobs we perform on campus. Some of these courses can be used for CPE for various professions.

The Office of Professional and Continuing Education offers various courses at a modest fee for various professions.



## Final actions to finish Fellowship:

- 1 - Forward research results to all professionals who responded.
- 2 - Forward research results to Pat Deery, Director of Human Resources Development.
- 3 - Meet with Clair Twardy, Outreach Programs
- 4 - Have results of free and discounted CPE posted on Administrative & Professional Assembly website.
- 5 - Make Powerpoint available to anyone requesting it.