AUBURN
Human Resources

Mgr, Natural Resources Fort Benning

Job Description

JOB INFORMATION

Job Code	AC27
Job Description Title	Mgr, Natural Resources Fort Benning
Pay Grade	AF16
Range Minimum	$62,620
33rd %	$77,230
Range Midpoint	$84,540
67th %	$91,850
Range Maximum	$106,460
Exemption Status	Exempt
Approved Date:	6/3/2026 9:37:55 AM

JOB FAMILY AND FUNCTION

Job Family:	Agriculture & Forestry
Job Function:	Natural Resource Infrastructure & Planning

JOB SUMMARY

Provides day to day management of administrative tasks, including overseeing the Natural Resources staff, and performs various duties providing professional expertise for forestry and wildlife management tasks.

RESPONSIBILITIES

- Provides administrative management and supervises technical support staff supporting the Natural Resources Management Branch at Fort Benning, including recruiting, training, and performance evaluations of staff, approving time and leave, supporting staff, and assisting management staff with budgets.
- Acts as team lead collecting, recording, and summarizing forest inventory, ecological monitoring, and endangered species (flora and fauna) data.
- May produce presentation materials associated with the collected data, such as reports or MS PowerPoint presentations and may include information on species status, habitat conditions and changes.
- Performs prescribed burns and under appropriate supervision and while following Ft. Benning's guidelines and procedures.
- Selects and marks trees for sale, thinning, or disease control for designated timber stands, helps identify specific trees that are suitable for sale, thinning operations, or targeted disease control.
- Plants food plots for wildlife and provides nuisance wildlife control.
- May function as a project manager, providing contract oversight, facilitating project planning, and ensuring projects are completed on-time and within established budgets.
- May work in duded impact areas with an explosive ordinance escort for endangered species requirements.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Supervises others with full supervisory responsibility.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	in Forestry, Natural Resources Management, Wildlife Management, or related field.	and	5 years of	experience in natural resource management practices, including forest management, wildlife management and conservation.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of standard procedures and tests related to an engineering or scientific field.	
Experience performing natural resources management tasks.	
Ability to manage multiple projects simultaneously.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Any State.	Upon Hire	Required	And
Pesticide Applicator - State Licensure	state commercial pesticide applicators license.	within 180 Days	Required	And
	Ability to obtain a burning certificate may be required for specific positions	within 180 Days	Required	And
	National Wildfire Coordinating Group Incident Qualifications Card (Basic Red Card)	within 180 Days	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting				X		Up to 50 lbs
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking				X		
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.