AUBURN
Human Resources

Tech, Recreation & Wellness Quality

Job Description

JOB INFORMATION

Job Code	AE46
Job Description Title	Tech, Recreation & Wellness Quality
Pay Grade	FM06
Range Minimum	$30,110
33rd %	$33,620
Range Midpoint	$35,380
67th %	$37,130
Range Maximum	$40,650
Exemption Status	Non-Exempt
Organizational use restricted to the following divisions	169 SVP for Student Affairs
Approved Date:	6/12/2026 3:49:30 PM

JOB FAMILY AND FUNCTION

Job Family:	Facilities, Maintenance, & Operations
Job Function:	Grounds

JOB SUMMARY

Provides and maintains excellent levels of quality and service in Recreation & Wellness facilities, with a focus on creating welcoming, clean, and safe environments.

RESPONSIBILITIES

- Ensures all member and guest entryways for Recreation and Wellness properties meet departmental standards through visual inspections, detailed reporting, and assisting with duties as needed. Areas include: Recreation and Wellness Center, Auburn Outdoors, Wellness Wing, West Campus Field House and Greenspace, Tennis and Pickleball Courts, Intramural Field House and Fields, SportsPlex Field House, Fields, Pavilion, and Annex Building, and Greenway.
- Provides safety inspections and quality control of sports performance turf through routine use of sweepers to ensure safe, attractive outdoor playing surfaces.
- Provides safety and quality control for the greenway and outdoor sports courts (tennis, pickleball, and sand volleyball) through visual inspections, detailed reporting, and management of duties as needed.
- Ensures high-level quality control of specialized performance and athletic flooring through regular inspections; diligently inspects the MONDO track and MAC gym, and wood basketball courts for any safety concerns.
- Assists in risk assessment and management through visual inspections and detailed reporting, routinely performing risk management inspections of pedestrian, safety, and exterior building lighting to ensure a safer, more comfortable campus environment in and around all R&W properties. Inspects Automated External Defibrillators (AEDs), fire extinguishers, and key boxes.
- Ensures all quality and safety issues are reported to the responsible departments and/or personnel through appropriate methods or channels.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	No supervisory responsibilities.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED		and	4 years of	experience in groundskeeping and maintenance operations.	Or
Bachelor's Degree	no specific discipline		0 years of	experience in groundskeeping and maintenance operations.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Labor & Trades

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking					X	
Sitting		X				
Lifting				X		
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme temperatures				X	
Hazards					X
Wet and/or humid			X		
Noise					X
Chemical			X		
Dusts			X		
Poor ventilation			X		

Vision Requirements:

No special vision requirements.

Travel Requirements:
None Required