AUBURN
Human Resources

Asst Coach, Adapted Athletics

Job Description

JOB INFORMATION

Job Code	AE59
Job Description Title	Asst Coach, Adapted Athletics
Pay Grade	SR07
Range Minimum	$41,590
33rd %	$48,530
Range Midpoint	$51,990
67th %	$55,460
Range Maximum	$62,390
Exemption Status	Exempt
Approved Date:	9/9/2024 1:26:35 PM

JOB FAMILY AND FUNCTION

Job Family:	Student Resources
Job Function:	Accessibility

JOB SUMMARY

The Assistant Coach of Adaptive Athletics or Programs supports the daily operations of the Adaptive Athletics program and contribute to coaching activities.

RESPONSIBILITIES

- Assists in the planning, development, and direction of all team training and conditioning activities.
- Assists in preparation and implementation of scouting reports, game for the Adaptive Athletics.
- Assists with the wheelchair basketball operations under the supervision of the Head Coach.
- Coordinates team travel, room reservations (on and off campus), and meals.
- Provides instruction in technique and safety procedures in adherence with NWBA regulations.
- Serves as game day manager. Assists with all event responsibilities including set up and take down and overseeing events. Initiates contact with all visiting athletic teams to identify game-day needs. Coordinates the set up and take down for home Adaptive Athletics events.
- Implements and organizes Adaptive Athletics student athlete services. Partners with campus community and coaching staff in providing academic services for student athletes.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	Sport Management, Kinesiology, Physical Education, Exercise Science, Therapeutic Recreation, Disability, or related fields.	and	2 years of	Experience coaching wheelchair sports or other adapted athletics. Experience working with athletes with disabilities.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Organizational skills to plan and execute adaptive sports events, including logistics, scheduling, and participant management.	And
Familiarity with the rules and regulations governing adapted athletics, such as those set by Paralympic committees or other relevant bodies.	And
Advanced knowledge of building relationships with disability advocacy groups, schools, community centers, and other stakeholders involved in adaptive sports.	And

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Healthcare & Safety

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking					X	
Sitting		X				
Lifting				X		
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme temperatures			X		
Hazards		X			
Wet and/or humid		X			
Noise					X
Chemical		X			

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Dusts			X		
Poor ventilation		X			

Vision Requirements:

Ability to see information in print and/or electronically and distinguish colors.

Travel Requirements:

In-State; Domestic