AUBURN
Human Resources

Psychologist I
Job Description

JOB INFORMATION

Job Code	AE74
Job Description Title	Psychologist I
Pay Grade	HW11
Range Minimum	$62,970
33rd %	$77,670
Range Midpoint	$85,010
67th %	$92,360
Range Maximum	$107,050
Exemption Status	Exempt
Approved Date:	3/17/2026 3:58:50 PM

JOB FAMILY AND FUNCTION

Job Family:	Health & Wellness
Job Function:	Mental & Behavioral Health

JOB SUMMARY

Provides counseling and psychological services for students with mental health issues and provides information regarding mental health services and programs.

RESPONSIBILITIES

- Provides psychological services to students that include, but are not limited to, individual therapy, group therapy, emergency/crisis intervention, psychological assessment, treatment planning, diagnosis, and consultation with multiple stakeholders.
- Documents, reports, and maintains confidential records and information from counseling-related services including individual therapy, group therapy, emergency/crisis intervention, consultations, and psychological assessments.
- Evaluates and develops comprehensive treatment plans for individuals to include(but not limited to) assessment, diagnosis, coordinating treatment with other professionals, and providing community referrals when indicated.
- Clinically supervises psychology interns and graduate practicum students. May clinically supervise unlicensed senior staff clinicians.
- Plans, develops, and presents outreach presentations, workshop programs, and educational seminars related to mental health issues and available services to students, staff, faculty, and other campus stakeholders.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
EdD or PsyD	Ph.D. or Psy.D. in counseling or clinical psychology from an APA-accredited academic program and having completed a doctoral internship	or	0 years of	experience providing psychological services.	Or
Master's Degree	from an APA-accredited academic program with all doctoral degree requirements completed except the dissertation. Completion of the dissertation and graduation from the doctoral program is required within 12 months of hire.	and	0 years of	experience providing psychological services.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; and the assessment and treatment of behavioral and affective disorders.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
Licensed Psychologist	in the state of Alabama	within 2 Years	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing			X			
Walking			X			
Sitting					X	
Lifting	X					
Climbing		X				
Stooping/ Kneeling/ Crouching		X				
Reaching			X			
Talking					X	
Hearing					X	
Repetitive Motions		X				
Eye/Hand/Foot Coordination		X				

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold		X			
Extreme heat		X			
Humidity		X			
Wet		X			
Noise		X			
Hazards		X			
Temperature Change		X			
Atmospheric Conditions		X			
Vibration		X			

Vision Requirements:
Ability to see information in print and/or electronically.