AUBURN
Human Resources

Psychiatrist
Job Description

JOB INFORMATION

Job Code	AE75
Job Description Title	Psychiatrist
Pay Grade	HWUC
Range Minimum	$0
33rd %	$0
Range Midpoint	$0
67th %	$0
Range Maximum	$0
Exemption Status	Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	8/2/2016

JOB FAMILY AND FUNCTION

Job Family:	Health & Wellness
Job Function:	Mental & Behavioral Health

JOB SUMMARY

Provides staff support, monitoring and oversight, training and program implementation for Alabama's foster youth regarding psychotropic medication.

RESPONSIBILITIES

- Designs and provides direct training including the use of Authorization and Monitoring Form for all stakeholders in the target area. Stakeholders include Prescribing Physicians, Department of Human Resources (DHR) staff, Therapeutic Foster Care Providers, Community Mental Health Agencies/Providers, and community stakeholders.
- Determines when psychotropic medication should be reduced or discontinued for each foster youth based on data provided by the BCBAs or a behavior analyst.
- Reviews and reports Residential Treatment Facility Statistics quarterly to include medication and PRN and communicate regularly with either APMRT Project Director or the Psychiatric Nurse.
- Recommend or develop a Comprehensive Trauma Assessment tool that will be used to assess each foster care youth in the assigned area.
- Provides quarterly usage reports regarding Psychotropic medication usage in the assigned area.
- Conduct quarterly strategic planning team meetings with DHR, Behavioral Analyst, AFAPA, Residential Treatment Facility Clinical Directors, Congregate Care Clinical Directors and Community Mental Health Directors.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Medical Degree	Doctor of Medicine	and	2 years of	Experience in providing counseling and psychiatric services in an outpatient setting or has practiced independently.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of human behavior and performance	
Individual differences in ability, personality, and interests	
Learning and motivation	
The assessment and treatment of behavioral and affective disorders.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
	Licensure to practice medicine in the State of Alabama.	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking			X			
Sitting				X		
Lifting	X					
Climbing		X				
Stooping/ Kneeling/ Crouching		X				
Reaching			X			
Talking			X			
Hearing		X				
Repetitive Motions		X				
Eye/Hand/Foot Coordination		X				

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold		X			
Extreme heat		X			
Humidity		X			
Wet		X			
Noise		X			
Hazards		X			

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Temperature Change		X			
Atmospheric Conditions		X			
Vibration		X			

Vision Requirements:
Ability to see information in print and/or electronically.