AUBURN
Human Resources

Supv, Athletic Trainer

Job Description

JOB INFORMATION

Job Code	BB15
Job Description Title	Supv, Athletic Trainer
Pay Grade	AT08
Range Minimum	$62,010
33rd %	$78,550
Range Midpoint	$86,820
67th %	$95,090
Range Maximum	$111,620
Exemption Status	Exempt
Organizational use restricted to the following divisions	130 Director Intercollegiate Athletics
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	4/28/2023

JOB FAMILY AND FUNCTION

Job Family:	Athletics
Job Function:	Athletics Sports Health & Welfare

JOB SUMMARY

Supervises the Athletic Training program for Recreation and Wellness programs by providing and assisting with athletic medical assessment and treatment to student athletes and department participants.

RESPONSIBILITIES

- Oversees practices and competitions including preparing and monitoring student athletes during practices, workouts, and competitions.
- Provides first aid and recovery healthcare to student athletes and program participants including assessing injuries, treatment, and referral to appropriate medical care provider.
- Coordinates a pre/post injury program for athletes and participants developing rehabilitation protocols and conditioning therapy.
- Communicates with the supervising physician for feedback, support, injury review, concussion protocol, and oversight as needed.
- Oversees the day-to-day operations of athletic training rooms and scheduling of athletic trainers for Competitive Sports and department events/programs.
- Manages the compilation, input, organization, and maintenance of medical reports and records associated with student athletes and program participants. Counsels and educates student athletes regarding athletic injuries, treatment, and rehabilitation.
- Supervises and manages the of Athletic Training program. Includes managing the budget, inventory, and equipment needs for the fiscal year, while maintaining a comprehensive inventory of equipment and supplies.
- Manages the schedule for training room open hours assisting students and members assessing and treating injuries and illnesses.
- Performs administrative functions including communication, attention to detail, timely work, problem-solving, and employment reliability.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	Degree in Athletic Training, Exercise Science (with an emphasis in athletic training), or related which leads to athletic training certification	and	4 years of	Experience in preventing, assessing and treating athletic injuries	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of injury assessment and athletic rehabilitation practices and procedures	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
	Must be certified by the National Trainers' Association Board.	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching			X			
Talking				X		
Hearing				X		
Repetitive Motions				X		

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Additional Special Requirements:

Must be able to clean wounds, assess injuries, treat, and provide rehab plans.