AUBURN
Human Resources

Dir, Athletics Photography

Job Description

JOB INFORMATION

Job Code	BB28
Job Description Title	Dir, Athletics Photography
Pay Grade	AT06
Range Minimum	$50,500
33rd %	$60,600
Range Midpoint	$65,650
67th %	$70,700
Range Maximum	$80,800
Exemption Status	Exempt
Organizational use restricted to the following divisions	130 Director Intercollegiate Athletics
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	5/6/2022

JOB FAMILY AND FUNCTION

Job Family:	Athletics
Job Function:	Athletics Video Productions

JOB SUMMARY

Reporting to the Assistant Athletics Director for Creative and Digital Strategy, the Director of Athletics Photography manages the daily operations of photographic needs within Auburn Athletics. Serves as the lead photographer for the athletics department.

RESPONSIBILITIES

- Responsible for the day-to-day oversight of photographic needs within Auburn Athletics.
- Oversees full-time staff and the student photographer program. Assists in the training and professional development of full-time staff and student workers.
- Schedules and executes a large variety of photography assignments including athletic competitions, special events, and studio photography.
- Effectively and efficiently labels and archives all images, both past and present. Fulfills internal and external media photography requests.
- Assists the athletic department graphic design team with content and graphic creation to elevate the Auburn Athletics brand.
- Maintains and organizes all photography equipment and makes equipment purchasing recommendations
- Provides up to date images of current student- athletes to assist with branding through name, image, and likeness (NIL).
- Complies with all applicable National Collegiate Athletic Association (NCAA) and Southeastern Conference (SEC) regulations in the performance of job duties.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	Degree in Communications, Public Relations, Marketing, Graphic Design, or related field.	and	4 years of	Experience in photography, both live action and studio. Experience in Athletics is preferred.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of photography techniques to include shoot direction, development processes, and equipment uses.	
Knowledge in Photoshop preferred.	
Effective organizational skills to efficiently archive photos and digital assets.	
Ability to multi-task and work in a fast paced environment.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing			X			
Walking			X			
Sitting			X			
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching			X			
Talking			X			
Hearing			X			
Repetitive Motions			X			
Eye/Hand/Foot Coordination			X			

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:

Ability to see information in print and/or electronically.