AUBURN
Human Resources

Coord I, Ath Video Services

Job Description

JOB INFORMATION

Job Code	BB31A
Job Description Title	Coord I, Ath Video Services
Pay Grade	AT03
Range Minimum	$37,740
33rd %	$44,030
Range Midpoint	$47,180
67th %	$50,320
Range Maximum	$56,610
Exemption Status	Exempt
Organizational use restricted to the following divisions	130 Director Intercollegiate Athletics
Approved Date:	8/15/2025 11:38:41 AM

JOB FAMILY AND FUNCTION

Job Family:	Athletics
Job Function:	Athletics Video Productions

JOB SUMMARY

Coordinates the production and creation of video content for Auburn University Athletics sports programs, which are disseminated through the Athletics venues' video boards, SEC Network, websites, syndicated television programming, and other multimedia outlets.

RESPONSIBILITIES

- Coordinates the production of syndicated television programming for the Athletic Department.
- Runs the video board and television quality live production for assigned sports.
- Assists in the collaboration and integration of the video services department and off-campus entities for content creation and delivery.
- Creates digital motion video graphics for video boards and supporting technologies.
- Assists with the creation of high-end videos and commercials.
- Assists with engineering support for live and post-production equipment and facilities.
- Coordinates the production of video highlight packages for assigned sports.
- Recruits announce talent for the Auburn Athletics-produced Southeastern Conference Network digital content.
- Assists in the fulfillment of corporate sponsorships with the Auburn Sports Properties.
- May be required to travel and attend events with designated teams.
- Complies with all applicable National Collegiate Athletic Association (NCAA) and Southeastern Conference (SEC) regulations in the performance of job duties.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	No specific discipline. Degree in Media Studies, Communications, RTVF (Radio, Television, Film), Broadcast Journalism, Journalism Sports Production, Engineering, or related field is desired.	and	0 years of	Experience in television production, videoboard operation, engineering, or in an athletics video production setting.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking			X			
Sitting			X			
Lifting			X			100 pounds
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching			X			
Talking				X		
Hearing				X		
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.

Travel Requirements:
In-State