AUBURN
Human Resources

Univ Industrial Hygienist I

Job Description

JOB INFORMATION

Job Code	EE28
Job Description Title	Univ Industrial Hygienist I
Pay Grade	LC09
Range Minimum	$55,760
33rd %	$68,770
Range Midpoint	$75,280
67th %	$81,780
Range Maximum	$94,790
Exemption Status	Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	10/4/2022

JOB FAMILY AND FUNCTION

Job Family:	Legal, Compliance & Audit
Job Function:	Risk Management

JOB SUMMARY

Under direct supervision of the Safety and Health Manager, the University Industrial Hygienist I assists in identifying, evaluating, and controlling workplace hazards; assists colleges and university departments in complying with applicable workplace regulations and national consensus standards; and supports safe work practices and environments for the Auburn University community, including employees, students, visitors, and contractors and vendors. Assists with routine industrial hygiene and occupational safety and health questions or problems, collaborates with the Safety and Health Manager or other management personnel on complex issues.

RESPONSIBILITIES

- Participates with others in monitoring Auburn University's health standards in accordance with regulations and assists in compliance. Assists with analyzing, identifying, and measuring workplace hazards or stresses that can cause sickness, impaired health, or significant discomfort through chemical, physical, ergonomic, or biological exposures.
- Assists others by performing inspections, site consultations, hazard analysis, etc. to maintain corrective or preventative action program to periodically assess conformance with federal, state, and local requirements as well as Auburn University's policies and procedures relating to fire and life safety and occupational safety and health.
- Assists in facilitating the collection of samples for noise, dust, gases, vapors, and other potentially toxic materials for analysis. Identifies and evaluates chemical and biological dangers such as air quality, ergonomic challenges, or dangerous sound levels. Provides technical review and interpretation of sampling results.
- Assists in writing reports incorporating findings, risk assessments, and recommended corrective actions.
- Assists in developing and may conduct safety trainings to university faculty, staff, and students in areas of fire and life safety and occupational safety and health to include respirator protection, powered industrial equipment/trucks, asbestos, fall protection, etc.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	In Occupational Health Science/Safety, Industrial Hygiene, Chemistry, Public Health, or related science field.	and	1 year of	Experience in evaluating industrial hygiene programs to include collecting, analyzing, and creating reports on data to determine hazard exposures.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Basic knowledge and ability to demonstrate fundamental concepts, practices, and procedures in identifying, evaluating, and controlling work place hazards.	
Working knowledge of Occupational Safety & Health Association (OSHA) regulations, National Fire Protection Association (NFPA), National Institute for Occupational Safety & Health (NIOSH), American Conference of Governmental Industrial Hygienist guidelines (ACGIH) and federal, state, and local laws, regulations, policies, & procedures pertaining to industrial hygiene.	
Basic knowledge and ability to evaluate exposure data to determine the extent or presence of actual or potential health hazards by comparing to appropriate standards. Basic knowledge and skill in conducting research, investigating alternative solutions, and recommending solutions to problems.	
Basic knowledge of common and unique work hazards, occupational safety practices, and procedures.	
Excellent written and verbal communication skills.	
Ability to multi-task. Familiar with techniques and procedures for industrial hygiene monitoring and sampling analysis.	
Ability to establish and maintain good working relationships between management and students, faculty, or staff.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing			X			
Walking			X			
Sitting				X		
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching			X			
Talking					X	
Hearing					X	

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Repetitive Motions			X			
Eye/Hand/Foot Coordination			X			

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:

Ability to see information in print and/or electronically.