AUBURN
Human Resources

Tech I, Natural Resources

Job Description

JOB INFORMATION

Job Code	EE38
Job Description Title	Tech I, Natural Resources
Pay Grade	AF09
Range Minimum	$37,030
33rd %	$41,970
Range Midpoint	$44,440
67th %	$46,910
Range Maximum	$51,840
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	7/12/2023

JOB FAMILY AND FUNCTION

Job Family:	Agriculture & Forestry
Job Function:	Forestry

JOB SUMMARY

Performs a variety of forestry and wildlife management tasks which may include one or more of the following.

RESPONSIBILITIES

- Collects, records, summarizes, and/or reports forest inventory and ecological monitoring data.
- Assists with selecting and marking trees for sale, thinning, or disease control for designated timber stands, helps identify specific trees that are suitable for sale, thinning operations, or targeted disease control.
- Conducts endangered species (flora and fauna) annual monitoring and data collection, which involves monitoring and collecting data on endangered plant and animal species found within the forest. Data elements collected include, but not limited to habitat conditions, habitat age, forest inventory, species location, species, statues, etc.
- May assists with the production of presentation materials associated with the collected data, involving creating materials, such as reports or presentations, these materials may include information on the timber species, size, age, and defects.
- Responsible for establishing and maintaining firebreaks for the purpose of preventing and maintaining wildfires that could occur. Activities may include controlled burning, prescribed burning for endangered species, etc.
- Operates and maintains heavy equipment such as tractors, bulldozers, and road graders, for the purpose of various land management activities, such as land clearing or road construction.
- Assists with prescribed burning under the appropriate supervision and while following Ft Moore’s guidelines and procedures.
- Plants food plots for wildlife, promoting their habitat and overall health.
- May assist with data collection for wildlife density and health studies, allowing for proper conservation and management strategies to be implemented.
- May work in duded impact areas with an explosive ordinance escort for endangered species requirements.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	High School Diploma or equivalent.	and	0 years of	Experience in natural resource practices. This includes forest management or wildlife management.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State		Upon Hire	Required	
	The ability to obtain a burning certificate may be required in specific positions.	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting				X		more than 100 lbs
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking				X		
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration			X		

Vision Requirements:
Ability to see information in print and/or electronically.