AUBURN
Human Resources

Clinical Nurse II

Job Description

JOB INFORMATION

Job Code	EH06B
Job Description Title	Clinical Nurse II
Pay Grade	HW07
Range Minimum	$43,420
33rd %	$50,660
Range Midpoint	$54,280
67th %	$57,900
Range Maximum	$65,130
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	4/4/2013

JOB FAMILY AND FUNCTION

Job Family:	Health & Wellness
Job Function:	Nursing

JOB SUMMARY

Provides professional nursing support and direct patient care following established standards and practices.

RESPONSIBILITIES

- Prepares patients for examinations and treatments and collects objective and subjective assessment data in preparation for the patients exam.
- Serves as a productive member of the interdisciplinary care team providing input into care decisions.
- Provides direct patient care such as administration of medications and immunizations, venipuncture, health screenings, vital signs, conducting tests and other patient care activities.
- Documents patient care provided and follows all regulatory guidelines.
- Communicates test results to patients under the direction of the primary care practitioner.
- Coordinates medical care with other providers when patients are referred to other providers.
- Prepares and maintains clinical supplies and equipment.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Some college; vocational or Associate's Degree	Coursework in Nursing (LPN or RN)	and	2 years of	Experience in nursing practices	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Works under limited supervision.	
Communicates with others to exchange routine information.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
	Valid Alabama Nursing License	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking				X		
Sitting				X		
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching				X		
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold			X		
Extreme heat			X		
Humidity			X		
Wet			X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Noise			X		
Hazards			X		
Temperature Change			X		
Atmospheric Conditions			X		
Vibration			X		

Vision Requirements:

Ability to see information in print and/or electronically.