AUBURN
Human Resources

Physician
Job Description

JOB INFORMATION

Job Code	EH21
Job Description Title	Physician
Pay Grade	HWUC
Range Minimum	$0
33rd %	$0
Range Midpoint	$0
67th %	$0
Range Maximum	$0
Exemption Status	Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	9/28/2016

JOB FAMILY AND FUNCTION

Job Family:	Health & Wellness
Job Function:	Clinical Services

JOB SUMMARY

Provides continuing medical services for the State Wellness Center.

RESPONSIBILITIES

- Provides full scope of primary care services which fall under field of training including but not limited to diagnosis, treatment, coordination of care, preventative care, and health maintenance to patients twelve years and above.
- Works collaboratively with members of the healthcare team including pharmacists, nurse practitioners, and nursing staff.
- Evaluates health history and performs physical examinations.
- Diagnoses and directs counseling for each patient on a plan for treatment.
- Prescribes medication in accordance with Alabama statute and professional practice guidelines. Orders referrals for patients requiring services not offered at the State Wellness Center.
- Reviews incoming reports (e.g. lab, x-ray, EKG) and follows up in a timely manner.
- Participates in peer review, quality assurance, provider meetings, and other clinical and operational meetings as requested.
- Assist in updating protocols and principles of practice as requested.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May supervise employees but supervision is not the main focus of the job.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Medical Degree	Family or Internal Medicine	and	5 years of	Experience in primary care practice in a clinic setting.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of applicable laws, policies, procedures, and evidence based on practiced knowledge in a primary care environment.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
	Current Alabama State Medical License, ,	Upon Hire	Required	And
	Current D.E.A. Certification	Upon Hire	Required	And
	Board Eligible or Board Certified in Family or Internal Medicine.	Upon Hire	Required	And
	If Board Eligible at the time of hire, must be Board Certified within 3 years of hire date.	Upon Hire	Required	And
	Eligible for credentialing into payer network, insurability (malpractice),	Upon Hire	Required	And
Cardiopulmonary Resuscitation (CPR)	Current Cardiopulmonary Resuscitation Certification (CPR).	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Healthcare & Safety

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking				X		
Sitting			X			
Lifting				X		
Climbing		X				
Stooping/ Kneeling/ Crouching			X			
Reaching			X			
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme temperatures					X
Hazards					X
Wet and/or humid					X
Noise					X
Chemical					X
Dusts					X
Poor ventilation					X

Vision Requirements:
Ability to see information in print and/or electronically and distinguish colors.