AUBURN
Human Resources

Tech II, MRI

Job Description

JOB INFORMATION

Job Code	EH38B
Job Description Title	Tech II, MRI
Pay Grade	HW10
Range Minimum	$55,970
33rd %	$69,040
Range Midpoint	$75,570
67th %	$82,100
Range Maximum	$95,160
Exemption Status	Non-Exempt
Organizational use restricted to the following divisions	139 College of Veterinary Medicine
Approved Date:	7/18/2025 10:02:13 AM

JOB FAMILY AND FUNCTION

Job Family:	Health & Wellness
Job Function:	Lab

JOB SUMMARY

The MRI Technologist II performs magnetic resonance imaging (MRI) procedures on research participants at the Auburn University Neuroimaging Center. Ensures MRI safety measures and protection devices comply with government regulations to ensure the safety of research participants, staff, and students.

RESPONSIBILITIES

- Supports research participants during MRI procedures by easing anxieties, properly positioning, and operating scanning equipment.
- Adheres strictly to MRI safety and infection-control protocols to protect participants and staff.
- Assists in evaluating and adjusting scanner controls to ensure safe and effective image acquisition.
- Educates students on AU Neuroimaging Safety Procedures, including practical applications and performance standards.
- Recruits and guides student assistants or personnel to support scanning activities.
- Coordinates patient and participant flow by monitoring and updating scheduling systems.
- Maintains stock of supplies in the MRI suite by anticipating needs, processing orders, and ensuring proper storage.
- Performs regular backups, transfers, archiving, and retrieval of imaging data.
- Maintains accurate records and produces both soft and hard copy reports as needed.
- Contributes to ongoing research projects by understanding study protocols and executing MRI scans per the principal investigator's guidance.
- Communicates proactively with leadership to ensure compliance with scanning protocols and departmental operations.
- Conducts quality control checks on MRI scanners and related equipment to ensure operational standards are met.
- Coordinates with technical service providers when maintenance or repairs are required.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Associate's Degree	with coursework in Radiologic Technology	and	1 year of	Experience in performing diagnostic procedures.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Must be able to use standard diagnostic radiography equipment, fluoroscopic equipment, portable radiographic equipment, computed radiography, and digital diagnostic equipment.	And
Ability to perform multiple tasks independently.	And
Excellent written, communication and organizational skills.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
ARRT - American Registry of Radiologic Technologists	Radiological Technologist and MRI	within 180 Days	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.