AUBURN
Human Resources

Assoc Dir, Lab Animal Health

Job Description

JOB INFORMATION

Job Code	IA14
Job Description Title	Assoc Dir, Lab Animal Health
Pay Grade	VT13
Range Minimum	$83,870
33rd %	$106,240
Range Midpoint	$117,420
67th %	$128,600
Range Maximum	$150,970
Exemption Status	Exempt
Approved Date:	11/19/2025 9:43:54 AM

JOB FAMILY AND FUNCTION

Job Family:	Veterinary & Animal Care
Job Function:	Animal Research

JOB SUMMARY

Assists the director in overseeing Auburn University's animal care and use programs.

RESPONSIBILITIES

- Monitors and assists in overseeing veterinary care and provides medical care for sick or injured animals in the Division of Laboratory Animal Health.
- Conducts facility rounds in the research animal housing to inspect and ensure animal health and welfare.
- Oversees health surveillance program for the Division of Laboratory Animal Health.
- Maintains the Division of Laboratory Health pharmacy.
- Assists investigators in the development of protocols and in the procurement of animals for research and teaching.
- Organizes and participates in animal workshops and veterinary student laboratories.
- Serves as project veterinarian for investigators in the College of Veterinary Medicine.
- Serves as the Unit Veterinarian for the College of Veterinary Medicine units as assigned by the Director.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Doctorate of Veterinary Medicine (DVM)	degree in Veterinary Medicine This degree must be obtained from an AVMA-accredited veterinary college or its equivalent as defined by the AVMA Educational Commission for Foreign Veterinary Graduates.	and	2 years of	demonstrated expertise in research practices and protocols, ensuring adherence to animal welfare regulations and institutional policies.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of lab animal custodial regulations and guidelines, laboratory techniques, safety procedures, and teaching principles.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
	Ability to obtain a Board certification of American College of Laboratory Animal Medicine	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking			X			
Sitting			X			
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching				X		
Talking				X		
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold			X		
Extreme heat			X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Humidity			X		
Wet			X		
Noise			X		
Hazards			X		
Temperature Change			X		
Atmospheric Conditions			X		
Vibration			X		

Vision Requirements:
Ability to see information in print and/or electronically.