AUBURN
Human Resources

Tech III, Diagnostic Imaging

Job Description

JOB INFORMATION

Job Code	IC05C
Job Description Title	Tech III, Diagnostic Imaging
Pay Grade	HW09
Range Minimum	$51,670
33rd %	$62,000
Range Midpoint	$67,170
67th %	$72,340
Range Maximum	$82,670
Exemption Status	Non-Exempt
Organizational use restricted to the following divisions	139 College of Veterinary Medicine
Approved Date:	7/10/2025 2:21:50 PM

JOB FAMILY AND FUNCTION

Job Family:	Health & Wellness
Job Function:	Lab

JOB SUMMARY

The Diagnostic Imaging Technologist III performs radiographic diagnostic imaging procedures on large and small animal patients from the Veterinary Teaching Hospital. Uses radiation safety measures and protection devices to comply with government regulations and to ensure the safety of patients, staff, and students. Adheres to established policies and procedures, maintaining open communication with departmental leadership and other staff regarding patient care delivery, technical operations, equipment utilization, regulatory compliance, and continuing education. Keeps radiographic exam rooms cleaned and well-stocked. Performs any other duties as assigned or directed to ensure the smooth operation of the department.

RESPONSIBILITIES

- Prepares large and small animal patients from the Veterinary Teaching Hospital for radiological procedure by reducing anxieties, positioning the patient, moving equipment into the specified position, and adjusting equipment controls to set exposure factors.
- Protects patients and staff by employing beam-restrictive devices, patient shielding, and knowledge of exposure factors, while adhering to infection-control policies and protocols.
- Instructs Veterinary students in the principles, performance, and application of Veterinary Radiology and Radiation Safety Procedures.
- Works with technologists and support staff to coordinate patient flow by monitoring hospital information and scheduling systems.
- Keeps radiographic rooms cleaned, supplies ready by checking stock, anticipating needs, placing and expediting orders, verifying receipt, and stocking items.
- Performs routine back-up, transfer, archive, and retrieval of imaging studies and maintains all necessary records and reports in a correct, timely, and efficient manner, as well as creates and evaluates soft copy and hard copy production as needed.
- Participates in research projects involving Radiology.
- Adheres to established policies and procedures, maintaining open communication with departmental leadership and other staff regarding patient care delivery, technical operations, equipment utilization, regulatory compliance, and continuing education.
- May monitor and perform required quality control on all imaging instrumentation, survey meters, calibrators, and other devices to ensure appropriate functionality and coordination of required service.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor.

Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Associate's Degree	with coursework in Radiologic Technology	and	2 years of	Experience in performing diagnostic and invasive procedures.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Must be able to use standard diagnostic radiography equipment, fluoroscopic equipment, portable radiographic equipment, computed radiogr	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
ARRT - American Registry of Radiologic Technologists		within 90 Days	Required	And

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting					X	50 lbs
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.