AUBURN
Human Resources

# Tech III, Vet Inpatient

Job Description

## JOB INFORMATION

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|---|---|
| Job Code | IC23C |
| Job Description Title | Tech III, Vet Inpatient |
| Pay Grade | VT07 |
| Range Minimum | $45,350 |
| 33rd % | $52,910 |
| Range Midpoint | $56,690 |
| 67th % | $60,470 |
| Range Maximum | $68,030 |
| Exemption Status | Non-Exempt |
| Organizational use restricted to the following divisions | 139 College of Veterinary Medicine |
| Approved Date: | 9/2/2026 2:24:10 PM |

## JOB FAMILY AND FUNCTION

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|---|---|
| Job Family: | Veterinary & Animal Care |
| Job Function: | Patient Care & Rehabilitation |

## JOB SUMMARY

Performs various animal health care duties and medical tests for the care and treatment of animals. Under limited supervision this position is responsible for the monitoring and treatments of all patients admitted in hospital.

## RESPONSIBILITIES

- Administers treatments and monitoring of patients admitted in IMC or ICU, observes and records vital data, abnormal signs, body weight, food/water intake of animals, collects and labels specimens, performs treatments, and administers medications as prescribed by primary veterinarian.
- Performs, instructs, and demonstrates advanced veterinary care techniques and procedures related to emergency and critical care medicine.
- Assists veterinarians in the care of patients requiring advanced procedures and life-saving techniques including CPR, mechanical ventilation, and dialysis.
- Inspects facilities, equipment, and supplies daily, as well as observes health status of animals, environmental conditions, temperature, and sanitation.
- Performs emergency triage and stabilization of patients presenting through the Emergency service.
- May be responsible for, or assist in, billing clients, inputting charges, and/or similar tasks.
- This position will work to provide care for patients after hours, on weekends, and holidays.
- May perform additional duties as assigned.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

## SUPERVISORY RESPONSIBILITIES

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| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |

## MINIMUM QUALIFICATIONS

**To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum**

**requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.**

## MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education | | Years of Experience | Focus of Experience | |
|---|---|---|---|---|---|
| Associate's Degree or Vocational Certificate | In Animal Science or related scientific field | and | 4 years of | Experience working in a veterinary hospital environment. | |

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|---|---|
| Substitutions Allowed for Experience | Yes |
| *Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.* | |

## MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/ Desired | |
|---|---|---|---|---|
| | Licensed Vet Tech - Active license with the Alabama State Board of Veterinary Medicine as a Veterinary Technician. | within 180 Days | Required | Or |
| | Certified Vet Tech - Have met all requirements to become licensed in the State of Alabama. | within 180 Days | Required | |

## PHYSICAL DEMANDS & WORKING CONDITIONS

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|---|---|
| Physical Demands Category: | Other |

## PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|---|---|---|---|---|---|---|
| Standing | | | | | X | |
| Walking | | | | | X | |
| Sitting | | | X | | | |
| Lifting | | | | X | | 50 lbs |
| Climbing | | | X | | | |
| Stooping/ Kneeling/ Crouching | | | | | X | |
| Reaching | | | | | X | |
| Talking | | | | | X | |
| Hearing | | | | | X | |
| Repetitive Motions | | | | | X | |
| Eye/Hand/Foot Coordination | | | | | X | |

## WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|---|---|---|---|---|---|
| Extreme cold | | | | X | |
| Extreme heat | | | | X | |
| Humidity | | | | X | |
| Wet | | | | X | |
| Noise | | | | X | |
| Hazards | | | | X | |
| Temperature Change | | | | X | |
| Atmospheric Conditions | | | | X | |
| Vibration | | | | X | |

| **Vision Requirements:** |
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| Ability to see information in print and/or electronically. |