AUBURN
Human Resources

Mgr, Large Animal

Job Description

JOB INFORMATION

Job Code	IC35
Job Description Title	Mgr, Large Animal
Pay Grade	VT10
Range Minimum	$58,460
33rd %	$72,100
Range Midpoint	$78,920
67th %	$85,740
Range Maximum	$99,380
Exemption Status	Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	6/16/2023

JOB FAMILY AND FUNCTION

Job Family:	Veterinary & Animal Care
Job Function:	Animal Care

JOB SUMMARY

As a working leader, this position will manage technical staff and operations in the Equine and Food Animal Units. Assists with student teaching, assists veterinarians' treatment, research, projects, surgery, restraint, sample collection in animals, and assists in emergency and critical care of patients.

RESPONSIBILITIES

- Manages the Food Animal and Equine business in the hospital including ordering, inventory, coordination of appointments, client bill maintenance, daily walk-throughs of dairy operations, coordination and scheduling use of hospital facilities for routine herd health maintenance, and general day-to-day business.
- Oversees technical staff with daily inspections including status of animals, environmental conditions, facilities, and equipment. Ensures that employees and students are properly caring for patients and administering proper treatment.
- Coordinates and communicates with patient care team staff to review daily work and additional support needed for patients/areas.
- Facilitates veterinary diagnostics and treatments in a safe manner by administering medications and vaccinations, assisting with treatments, animal restraint, procedure preparation, and other medical needs for appointments, in-house patients, and university-owned animals.
- Assists clinicians with student examination, treatment, research, projects, surgery, restraint, sample collection in animals, and assists in emergency and critical care of patients.
- Instructs clinical students on the care of patients.
- Observes, records, and collects vital data of patients, performs routine laboratory examinations including parasitology, bacteriology, hematology, and serology.
- Discusses and manages items that are revolving in nature such as plasma bank, animal restraint equipment, events that require advanced planning, etc.
- Schedules hospital facilities for providing routine herd health maintenance and possibly teaching labs/outreach.
- Collaborates with the hospital administrator, chief veterinary nursing officer and section head for process improvement within the large animal hospital.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Associate's Degree	Animal-Related Discipline Desired	and	7 years of	Experience in handling and managing equine and food animals safely. Working knowledge of large animal management.	

Substitutions Allowed for Education	Yes
Substitution allowed for Education: When a candidate has the required experience, but lacks the required education, they may normally apply additional relevant experience toward the education requirement, at a rate of two (2) years relevant experience per year of required education.	
Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Strong knowledge of animal care requirements.	
Knowledge of animal behavior, both in groups and individually.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
Certified Veterinary Technician-NAVTA	Licensed Veterinary Technician by AVMA Accredited Vet Tech Program	Upon Hire	Desired	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Lifting				X		up to 50 lbs
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking				X		
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration			X		

Vision Requirements:

Ability to see information in print and/or electronically.