AUBURN
Human Resources

# Attendant I, Lab Animal Care

Job Description

## JOB INFORMATION

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|---|---|
| Job Code | ID03A |
| Job Description Title | Attendant I, Lab Animal Care |
| Pay Grade | VT00 |
| Range Minimum | $27,790 |
| 33rd % | $31,030 |
| Range Midpoint | $32,650 |
| 67th % | $34,270 |
| Range Maximum | $37,510 |
| Exemption Status | Non-Exempt |
| Approved Date: | 2/6/2025 2:48:51 PM |

## JOB FAMILY AND FUNCTION

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|---|---|
| Job Family: | Veterinary & Animal Care |
| Job Function: | Animal Care |

## JOB SUMMARY

Responsible for performing daily care of multiple animal species and for ensuring animal housing facilities are supplied appropriately for animal care, research and teaching activities.

## RESPONSIBILITIES

- Ensures animal cages and/or containment rooms are kept clean and orderly. Restocks supplies needed for cleaning rooms and meeting care animal needs.
- May perform a variety of animal care duties including but not limited to feeding, watering, monitoring basic animal health and behavior, cage change out and cleaning of kennels.
- May perform a variety of animal care facility services including but not limited to upkeep and maintenance of animal housing areas such as but not limited to sweeping, mopping, sanitization of walls, floors, tables, and equipment.
- Assists with animal treatment and health needs on an as needed.
- Assists with quality assurance and reports mechanical or physical plant issues.
- May perform a variety of duties in animal support areas including but not limited to laundry, cleaning and sterilizing equipment and loading and unloading supply racks.
- Adherence and understanding of biosecurity protocols including but not limited to wearing correct personal protective equipment (PPE), stocking of PPE, and maintaining footbaths.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

## SUPERVISORY RESPONSIBILITIES

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|---|---|
| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |

## MINIMUM QUALIFICATIONS

**To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.**

## MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education | | Years of Experience | Focus of Experience | |
|---|---|---|---|---|---|
| High School Diploma or GED | High School Diploma or Equivalent | and | 0 years of | Experience in animal care and husbandry practices. | |

## MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

| | |
|---|---|
| Follows detailed, simple, routine instructions and procedures. | |

## MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/ Desired | |
|---|---|---|---|---|
| DL NUMBER - Driver License, Valid and in State | Valid Driver's License | Upon Hire | Required | |

## PHYSICAL DEMANDS & WORKING CONDITIONS

| | |
|---|---|
| Physical Demands Category: | Other |

## PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|---|---|---|---|---|---|---|
| Standing | | | | | X | |
| Walking | | | | | X | |
| Sitting | | | X | | | |
| Lifting | | | X | | | 50 lbs |
| Climbing | | | X | | | |
| Stooping/ Kneeling/ Crouching | | | X | | | |
| Reaching | | | | | X | |
| Talking | | | | X | | |
| Hearing | | | | | X | |
| Repetitive Motions | | | | | X | |
| Eye/Hand/Foot Coordination | | | | | X | |

## WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|---|---|---|---|---|---|
| Extreme cold | | | | X | |
| Extreme heat | | | | X | |
| Humidity | | | | X | |
| Wet | | | | X | |
| Noise | | | | X | |
| Hazards | | | | X | |
| Temperature Change | | | | X | |
| Atmospheric Conditions | | | | X | |

**Vision Requirements:**

Ability to see information in print and/or electronically.