AUBURN
Human Resources

DCSITE Instructor, K9 Health & Field Operations

Job Description

JOB INFORMATION

Job Code	ID16
Job Description Title	DCSITE Instructor, K9 Health & Field Operations
Pay Grade	RE13
Range Minimum	$99,570
33rd %	$129,440
Range Midpoint	$144,380
67th %	$159,310
Range Maximum	$189,180
Exemption Status	Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	8/17/2023

JOB FAMILY AND FUNCTION

Job Family:	Research
Job Function:	Disciplinary Research

JOB SUMMARY

Reporting to the AUCVM Associate Dean, Research, this position serves as a technical liaison for a diverse research and development team of approximately 30 individuals across Auburn University and multiple external partnering institutions, focusing capabilities on mission driven national security initiatives consistent with the mission of the Detection Canine Science, Technology and Education (DCSITE) program. Collaborates with DCSITE Co-PIs in facilitating program operations and reports to and conveys programmatic guidance from the DCSITE Coordinator and PI.

RESPONSIBILITIES

- Serves as Detection Canine Science, Innovation, Technology, & Education (DCSITE) Instructor K9 Health and Field Ops for $24 million U.S. Department of Homeland Security Science and Technology Directorate sponsored contract awarded to Auburn University’s Canine Performance Sciences Program.
- Serves as technical liaison for DCSITE to Auburn University Information Technology specialists in developing and maintaining data management plans in accordance with AU policy and DCSITE-related data storage, management, and sharing consistent with cybersecurity requirements per the data management plan.
- Serves as DCSITE Subject Matter Expert consultant for all topics related to Detection Canine Health and Emergency care, Explosive Material Handling and Safety, Biosecurity, and Disaster Response, and veterinary-related public health emergency response concerns.
- Serves as outreach liaison between AU DCSITE and end-user Detection Canine law-enforcement agencies and public emergency responder communities in support of DCSITE program Tasks.
- Facilitates establishment of partnerships with federal, state, and local law enforcement and public emergency responders to enhance DCSITE capabilities in service to the program mission.
- Provision of training related to Detection Canine behavior, safe handling and restraint practices, field triage, emergency medical field care / first aid, toxicological hazards, and routine medical care to local, state, territorial, and tribal law enforcement (LSTT) Explosive Detection Canine teams in support of DCSITE Education for Canine and Handler Operations (ECHO) Technology Transfer Seminar series.
- Plans, coordinates, and executes Detection Canine health and emergency care training for AU Canine Performance Sciences program staff and DCSITE customers.
- Developst of best practice guidelines, curricula, and field-expedient protocols related to the health and emergency field care applicable to operational Detection Canines teams.
- Develops briefs and providing guidance on Detection Canine health and welfare in writing, presentation and/or orally to state, tribal, territorial, and tribal Law Enforcement Detection Canine agencies.

RESPONSIBILITIES

- Directs support of the DSCITE program by ensuring that AAALAC standards and Animal Welfare Act requirements remain in compliance with relevant veterinary regulations and laws regarding use of animals in research environments.
- Provides technical expertise, guidance, and direction to ensure the overall effectiveness and safe handling of explosive materials used in research and training operations by ensuring DCSITE explosive safety program remains in compliance university policies, standards, and guidelines.
- Assists with the handling, storage, security, accountability, and inventory of DSCITE-provided explosive materials. Serves as Veterinary and Explosive safety liaison and subject matter expert to advise, consult, and provide technical support and guidance to Detection Canine local, state, Tribal and Territorial law enforcement agencies. Provides initial and annual refresher training in explosive safety to personnel tasked to support the DCSITE program.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	No specific discipline.	and	10 years of	strong canine operations experience in the government or private sector.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				
Certified Project Management Professional (PMP)-PMI		Upon Hire	Desired	
Certified Associate in Project Management (CAPM)		Upon Hire	Desired	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing			X			
Walking				X		
Sitting				X		
Lifting			X			10 lbs

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Climbing		X				
Stooping/ Kneeling/ Crouching		X				
Reaching			X			
Talking				X		
Hearing				X		
Repetitive Motions			X			
Eye/Hand/Foot Coordination			X			

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold			X		
Extreme heat			X		
Humidity			X		
Wet			X		
Noise			X		
Hazards			X		
Temperature Change			X		
Atmospheric Conditions			X		
Vibration		X			

Vision Requirements:

Ability to see information in print and/or electronically.