AUBURN
Human Resources

AVP, Tech Architect/Chief Tech Officer

Job Description

JOB INFORMATION

Job Code	MA08
Job Description Title	AVP, Tech Architect/Chief Tech Officer
Pay Grade	IT14
Range Minimum	$171,120
33rd %	$228,160
Range Midpoint	$256,680
67th %	$285,200
Range Maximum	$342,240
Exemption Status	Exempt
Organizational use restricted to the following divisions	151 CIO-VP Information Technology
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	2/13/2022

JOB FAMILY AND FUNCTION

Job Family:	Information Technology
Job Function:	IT Leadership

JOB SUMMARY

With general direction from the Chief Information Officer, exercises a high degree of autonomy to research, prototype, test, and guide implementation of major architectural improvements to Auburn's technology ecosystem. Reporting directly to the CIO, serves as the senior IT leader responsible for recommending and defining core technology modernization strategies to be incorporated into the Auburn Information Technology Strategic Plan. Works closely in partnership with the Chief Information Security Officer, Executive Director for IT Operations/Deputy CIO, and Director for Administration. (AVP must work in central IT unit. Exceptions require CIO approval.)

RESPONSIBILITIES

- Researches and recommends current and future technology innovations and applicable product improvements to existing architecture that, once implemented, offer improvements to IT services as well as improve sustainability of those services.
- Schedules, oversees, and evaluates vendor products to assess viability and relevance in Auburn’s technology ecosystem.
- Develops methodologies and evaluation criteria for prototyping new products and services.
- Oversees planning for incorporation of approved products and services into the technology architecture; works collaboratively with directors in each central IT units to assure successful deployment and maintainability.
- Works collaboratively with the CIO to develop and maintain the Auburn IT Strategic Plan.
- Assures the entire central IT architecture is accurately documented and accuracy maintained. Assists the OIT Communications and Marketing Specialist with informing campus constituents about new products and services.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	in Computer Science, Computer Engineering, Software Engineering, or related field. Master's Degree preferred.	and	10 years of	experience developing and implementing complex IT architectures and/or technology-based services.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Must demonstrate through prior experience, understanding of the complex nature inherent in current enterprise architectures and specifically the interdependency of all individual components.	And
Must demonstrate mastery of the interaction between networks, software systems, telecommunications, high performance/research computing, and cyber security.	And
Must have strong problem solving, leadership, and communications skills.	And
Experience interacting and partnering with major technology vendors within common government guidelines is required.	And
Must demonstrate through work experience, a commitment to fairness, equal opportunity, and commitment to strong ethical standards.	And
Must have experience with mentoring and knowledge transfer.	And
Prefer experience interacting with senior executives to include presidents, vice presidents, deans, department chairs, and major unit leaders.	And
Strong preference for R1 or R2 research university experience; strong preference for experience interacting with peers at similar institutions.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
None Required.				

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing	X					
Walking	X					
Sitting	X					
Lifting	X					
Climbing	X					
Stooping/ Kneeling/ Crouching	X					
Reaching	X					
Talking	X					

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Hearing	X					
Repetitive Motions	X					
Eye/Hand/Foot Coordination	X					

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly

Vision Requirements:
Ability to see information in print and/or electronically.