AUBURN
Human Resources

Tech I, Floor Care/Custodian

Job Description

JOB INFORMATION

Job Code	NA11A
Job Description Title	Tech I, Floor Care/Custodian
Pay Grade	FM05
Range Minimum	$28,680
33rd %	$32,020
Range Midpoint	$33,690
67th %	$35,370
Range Maximum	$38,710
Exemption Status	Non-Exempt
Approved Date:	1/21/2026 9:47:53 AM

JOB FAMILY AND FUNCTION

Job Family:	Facilities, Maintenance, & Operations
Job Function:	Environmental Services

JOB SUMMARY

The Tech I, Floor Care/Custodian position is responsible for planning, delivering, and managing comprehensive custodial and specialized floor maintenance services to maintain a clean, safe, and appealing campus environment. The technician supports department goals through hands-on duties, training, safety practices, and quality assurance, ensuring mission-based custodial operations for students, staff, and visitors.

RESPONSIBILITIES

- Operates and maintains floor care equipment and performs daily cleaning, polishing, and restorative tasks on all floor surfaces such as VCT, terrazzo, tile, and carpet.
- Completes scheduled floor maintenance programs to meet cleanliness and safety standards.
- Responds promptly to spills and emergencies, including floods and biohazard incidents.
- Performs general custodial duties, which include restroom sanitation, dusting, trash removal, spot cleaning, and facility upkeep.
- Maintains custodial closets and ensures safe storage and labeling of chemicals.
- Monitors and replenishes cleaning supplies; reports equipment maintenance needs.
- Follows OSHA and university safety protocols, consistently using PPE and handling chemicals safely.
- Participates in required safety and skills training sessions.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	No supervisory responsibilities.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	or equivalent.	and	0 years of	experience in floor care equipment operation, cleaning techniques, and/or specialty maintenance.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Follows detailed instructions and procedures.	
Participating in ongoing safety and skills development is required at each level.	
This position also requires heavy lifting.	
Duties require basic physical and mental skills and abilities, including use of hand tools, power tools or other equipment and use of basic math or reading skills.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Any State	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking					X	
Sitting			X			
Lifting			X			50lbs
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking				X		
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.