AUBURN
Human Resources

Tech, Aquatics Center Maintenance

Job Description

JOB INFORMATION

Job Code	NB01
Job Description Title	Tech, Aquatics Center Maintenance
Pay Grade	FM12
Range Minimum	$44,690
33rd %	$52,140
Range Midpoint	$55,870
67th %	$59,590
Range Maximum	$67,040
Exemption Status	Non-Exempt
Approved Date:	4/1/2025 9:29:21 AM

JOB FAMILY AND FUNCTION

Job Family:	Facilities, Maintenance, & Operations
Job Function:	Athletics Facilities

JOB SUMMARY

The Aquatics Center Maintenance Technician is responsible for the general and preventative maintenance and daily building support of Martin Aquatics Center and Outdoor Training Pool. Responsible for maintaining water clarity, and chemical balance of all Aquatics Center pools. Provides event set-up and support for all competitions and functions.

RESPONSIBILITIES

- Ensures safety and proper operations are maintained by providing preventative maintenance for Martin Aquatics Center and all of its entities, including but not limited to pool equipment, cleaning equipment, timing system equipment, minor HVAC equipment, lighting, and plumbing.
- Performs a variety of repairs on equipment and the facilities, including but not limited to pool equipment, timing system equipment, minor HVAC repairs, minor lighting repairs, minor plumbing repairs and audio/visual equipment.
- Ensures safety and proper operations are maintained for water levels, temperature, clarity and chemical balance for all Athletics Department pools.
- Provides event set-up, breakdown and equipment and building support for all Aquatics Center functions. Assists with event support in other Athletic Department facilities as needed.
- Assists with maintaining proper inventory of equipment, chemicals and maintenance supplies along with proper storage and documentation. Communicates, documents, and assists with ordering and purchasing all equipment, chemicals and supplies when needed.
- Assists with managing and receiving Aquatics Center shipments and deliveries. Stores items and chemicals in a timely manner in order to maintain and clean and safe loading area. Operates forklift for larger items as needed. Provides access to delivery drivers, contractors, vendors.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	High School Diploma or equivalent.	and	3 years of	experience in pool or building/facility maintenance and/or water chemistry.	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Basic physical and mental skills and abilities, including use of hand tools, power tools or other equipment and use of basic math or reading skills.	
Knowledge of special safety or regulatory procedures.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State		Upon Hire	Required	And
	Certified Pool Operator (CPO) Certification	within 180 Days	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking					X	
Sitting			X			
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching					X	
Talking				X		
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.