AUBURN
Human Resources

Heavy Equipment Operator I

Job Description

JOB INFORMATION

Job Code	NB44A
Job Description Title	Heavy Equipment Operator I
Pay Grade	ST08
Range Minimum	$34,930
33rd %	$39,590
Range Midpoint	$41,910
67th %	$44,240
Range Maximum	$48,900
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	3/1/2019

JOB FAMILY AND FUNCTION

Job Family:	Production & Skilled Trades
Job Function:	Construction

JOB SUMMARY

Operates complex heavy equipment engaged in the construction and maintenance of campus properties. Equipment operated may include, but is not limited to, backhoe, trackhoe, excavator, telehandler (lull), tractor, bulldozer, roller, compacter, front-end loader, and vehicles requiring a CDL for operation.

RESPONSIBILITIES

- Depending on area of assignment, operates a variety of heavy construction equipment in the preparation of sites, performance of excavations, establishment of grades, and resurfacing of fields and other surfaces.
- Maintains and repairs campus streets, facilities, and fixtures as needed.
- Provides heavy equipment support needs for projected and active projects.
- Loads and transports materials from one location to another.
- Participates in the construction, renovation, and restoration of landscapes, grounds, streets, and other properties disturbed or altered by service operations.
- Cleans and maintains storm drains throughout campus.
- Participates in work-site safety set-up to include, but not limited to, setting barricades and cones, prepping for excavation, assisting with utility locations, and performing traffic control in accordance with uniform work-zone safety standards.
- Assists in the manual and technical aspects of construction, maintenance, and repair activities when not operating heavy equipment. May operate equipment to assist other trades as needed.
- May be required to serve in an on-call status and remain work-ready when scheduled for an on- call period or rotation. Work-ready status requires an employee to return to the worksite within forty-five minutes while being physically and mentally unimpaired and fit for duty, able to safely perform all essential job functions with no risk to self, coworkers, students, public, or property.
- This classification is subject to emergency standby and callbacks and incumbents must be willing and able to work scheduled shift and overtime on nights, weekends, and holidays as required.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	High School Diploma or equivalent.	and	0 years of	Experience in the operation and maintenance of motorized equipment.	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Follows detailed instructions and procedures.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Valid Driver's License.	Upon Hire	Required	And
CDL - Group A - Commercial Drivers License		within 180 Days	Required	

REQUIRED PRE-EMPLOYMENT/ONGOING SCREENINGS

Motor Vehicle Record (MVR); Pre-Employment Drug Screening; General Physical Exam

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting	X					
Climbing				X		
Stooping/ Kneeling/ Crouching			X			
Reaching				X		
Talking				X		
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold					X
Extreme heat					X
Humidity					X
Wet					X
Noise					X
Hazards					X
Temperature Change					X
Atmospheric Conditions					X
Vibration					X

Vision Requirements:
Ability to see information in print and/or electronically.