AUBURN
Human Resources

Construction & Heavy Machine Operator I

Job Description

JOB INFORMATION

Job Code	NB74A
Job Description Title	Construction & Heavy Machine Operator I
Pay Grade	ST08
Range Minimum	$34,930
33rd %	$39,590
Range Midpoint	$41,910
67th %	$44,240
Range Maximum	$48,900
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	11/7/2011

JOB FAMILY AND FUNCTION

Job Family:	Production & Skilled Trades
Job Function:	Construction

JOB SUMMARY

Performs construction duties as needed by the university, including (but not limited to) planning and completing projects, and operating heavy equipment and machinery.

RESPONSIBILITIES

- Operates heavy equipment such as tractors, backhoes, bulldozers, trenches, forklifts, etc. used for various construction projects on university property and also may drive semi-trucks.
- Excavates, grades, and resurfaces fields and surfaces at various job sites.
- Builds structures and support structures to include ponds, greenhouses, and buildings throughout campus.
- Assists in the planning and estimating of department construction projects.
- Assists with the set up and preparation of special events and facilities.
- May perform welding and plumbing functions in support of local facilities
- Loads and transports materials from one location to another.
- May apply various pesticides to plants, shrubs, and trees.
- Repairs and maintains equipment and vehicles ensuring that they are in proper working condition.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	High School Diploma or equivalent	and	0 years of	Experience in operating heavy machinery and construction practices	

Substitutions Allowed for Experience	Yes

Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Works under direct supervision and selects from a variety of established procedures to accomplish assigned tasks.

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
Class A CDL License		Upon Hire	Required	

REQUIRED PRE-EMPLOYMENT/ONGOING SCREENINGS

Motor Vehicle Record (MVR); Pre-Employment Drug Screening

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing			X			
Walking			X			
Sitting				X		
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching			X			
Reaching				X		
Talking			X			
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold					X
Extreme heat					X
Humidity					X
Wet					X

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Noise					X
Hazards					X
Temperature Change					X
Atmospheric Conditions					X
Vibration					X

Vision Requirements:

Ability to see information in print and/or electronically and distinguish colors.