AUBURN
Human Resources

Mgr, Athletic Turf

Job Description

JOB INFORMATION

Job Code	NC08
Job Description Title	Mgr, Athletic Turf
Pay Grade	AT07
Range Minimum	$55,920
33rd %	$68,970
Range Midpoint	$75,490
67th %	$82,020
Range Maximum	$95,070
Exemption Status	Exempt
Organizational use restricted to the following divisions	130 Director Intercollegiate Athletics
Approved Date:	7/15/2024 2:24:39 PM

JOB FAMILY AND FUNCTION

Job Family:	Athletics
Job Function:	Athletics Field Management

JOB SUMMARY

Maintains the athletic fields and landscaping around athletic facilities to include managing the turfgrass maintenance on Pat Dye Field to ensure optimal playing conditions. Responsibilities include scheduling maintenance, supervising staff, ensuring NCAA and SEC compliance, overseeing pesticide and fertilizer applications, coordinating daily operations, managing equipment and supplies, preparing the field for events, maintaining records, analyzing weather for scheduling, training and evaluating staff, and maintaining the athletic fields and landscaping around athletic facilities.

RESPONSIBILITIES

- Oversees and coordinates daily operations related to turfgrass maintenance, ensuring the highest standards of care and maintenance.
- Formulates, schedules, and performs all necessary turfgrass maintenance practices on Pat Dye Field to ensure optimal playing conditions.
- Supervises and manages all turfgrass maintenance staff, both full-time and part-time, ensuring that tasks are completed efficiently and effectively.
- Ensures compliance with all applicable NCAA and SEC rules and regulations in the performance of job duties. Trains and supervises staff to adhere to these rules and regulations.
- Supervises and assists with the application of pesticides and fertilizers on all athletic fields and landscapes, ensuring compliance with safety and environmental standards.
- Ensures all maintenance equipment is properly used, maintained, and stored, and oversees the procurement of necessary supplies and materials.
- Prepares and maintains the field for all events, ensuring it meets the required standards for performance and safety.
- Maintains accurate records of all maintenance activities, applications, and staff schedules to ensure accountability and track progress. Trains, evaluates, and makes or recommends pay, promotion, or other employment decisions for all staff members.
- Complies with all applicable National Collegiate Athletic Association (NCAA) and Southeastern Conference (SEC) regulations in the performance of job duties.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	Degree in Turf Management or related field	and	3 years of	Experience in athletic field maintenance and/or preparation	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of turf grass management to include plant anatomy physiology, and soil physics.	And

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
Pesticide Applicators License		within 180 Days	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting	X					
Climbing		X				
Stooping/ Kneeling/ Crouching			X			
Reaching			X			
Talking					X	
Hearing					X	
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:

Ability to see information in print and/or electronically.