AUBURN
Human Resources

Spec I, Arbor

Job Description

JOB INFORMATION

Job Code	ND28
Job Description Title	Spec I, Arbor
Pay Grade	FM10
Range Minimum	$37,800
33rd %	$44,100
Range Midpoint	$47,250
67th %	$50,400
Range Maximum	$56,700
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	5/5/2021

JOB FAMILY AND FUNCTION

Job Family:	Facilities, Maintenance, & Operations
Job Function:	Grounds

JOB SUMMARY

Under direct supervision, assists with tree care including planting, pruning, removal, or maintenance of trees on Auburn University property with a focus on main campus. Utilizes basic arboriculture techniques in order to maintain University grounds as a safe and aesthetic atmosphere for students, faculty, staff, and the general public.

RESPONSIBILITIES

- Assists in executing aerial functions related to tree maintenance including lifting, thinning, deadwood cleaning, and vista pruning with the use of a bucket truck, manlift, or standardized climbing methods using rope and saddle during all months of the year.
- Assists with performing ground functions such as pruning, trimming, roping, rigging, whole tree felling, chipping, and loading in an open area. Installs and stakes large field-grown trees with guidance.
- Assists in carrying out soil care operations to include watering, fertilizing, spraying, root collar excavations, and other root enhancement operations. As directed by supervisor treats and pre-treats trees with fertilizers and pesticides to promote vigor and resistance to disease outbreaks.
- Assists with using and maintaining arboriculture related equipment and inventory including, but not limited to, skidsteers, bucket trucks, wood chippers, stump grinders, backhoes, and chainsaws.
- Follows training and safety requirements from AU Facilities Management with guidance from supervisors.
- May work outside of normal operating hours to assist in emergencies, inclement weather, and storm clean up as needed.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum

requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	High school diploma or equivalent	and	2 years of	Experience in arboriculture related practices.	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Working knowledge of proper tree pruning and removal.	
Basic pruning skills based on arboriculture industry standards.	
Ability to safely operate chainsaws, pole saws, hydraulic saws, wood chippers, and other machinery.	
Ability to adapt to technology advancements.	
Ability to advance and progress in the field of tree care.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Valid Driver's License	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking				X		
Sitting				X		
Lifting	X					
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching					X	
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold					X
Extreme heat					X
Humidity					X
Wet					X
Noise					X
Hazards					X
Temperature Change					X
Atmospheric Conditions					X
Vibration					X

Vision Requirements:
Ability to see information in print and/or electronically.