AUBURN
Human Resources

Spec II, Arbor

Job Description

JOB INFORMATION

Job Code	ND29
Job Description Title	Spec II, Arbor
Pay Grade	FM11
Range Minimum	$40,630
33rd %	$47,400
Range Midpoint	$50,790
67th %	$54,180
Range Maximum	$60,950
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	12/6/2022

JOB FAMILY AND FUNCTION

Job Family:	Facilities, Maintenance, & Operations
Job Function:	Grounds

JOB SUMMARY

Under general supervision, responsible for providing all aspects of tree care including planting, pruning, removal, or maintenance for all trees on Auburn University property with a focus on main campus. Utilizes arboriculture knowledge and techniques in order to maintain University grounds as a safe and aesthetic atmosphere for students, faculty, staff, and the general public.

RESPONSIBILITIES

- Under general supervision executes aerial functions related to tree maintenance including lifting, thinning, deadwood cleaning, and vista pruning with the use of a bucket truck, manlift, or standardized climbing methods using rope and saddle during all months of the year.
- Performs ground functions at an intermediate level such as pruning, trimming, roping, rigging, whole tree felling, chipping, and loading. Installs and stakes large field-grown trees. Complies with arboriculture industry standards and university policies to ensure that Landscape Services properties are kept safe and presentable in terms of tree care at all times.
- Carries out soil care operations to include watering, fertilizing, spraying, root collar excavations, and other root enhancement operations. Treats trees with fertilizers and pesticides to promote vigor and resistance to disease outbreaks.
- Uses and maintains all arboriculture related equipment and inventory including, but not limited to, skidsteers, bucket trucks, wood chippers, stump grinders, ropes and other climbing/rigging gear, backhoes, and chainsaws. Inventory responsibilities are on an as needed basis and would include recording the following metrics: species identification, diameter and height.
- Meets AU Facilities Management training and safety requirements by maintaining daily checklists, ensuring functionality of machinery and equipment, and following correct arboriculture pruning practices from ground & lift.
- May work outside of normal operating hours to assist in emergencies, inclement weather, and storm clean up as needed.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED		and	4 years of	Arboriculture related practices, 2 years at the preceding level or equivalent.	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Intermediate knowledge of proper tree pruning and removal.	
Intermediate pruning skills based on arboriculture industry standards.	
Ability to safely operate chainsaws, pole saws, hydraulic saws, wood chippers, and other machinery.	
Ability to adapt to technology advancements.	
Ability to advance and progress in the field of tree care.	
Ability to prioritize tasks to meet project deadlines.	
Preferred knowledge of climbing using rope and saddle.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Any State	Upon Hire	Required	And

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking				X		
Sitting				X		
Lifting	X					
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching					X	
Talking					X	
Hearing					X	
Repetitive Motions					X	

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold					X
Extreme heat					X
Humidity					X
Wet					X
Noise					X
Hazards					X
Temperature Change					X
Atmospheric Conditions					X
Vibration					X

Vision Requirements:

Ability to see information in print and/or electronically.