AUBURN
Human Resources

Supv, Tree Care

Job Description

JOB INFORMATION

Job Code	ND31
Job Description Title	Supv, Tree Care
Pay Grade	FM13
Range Minimum	$47,270
33rd %	$56,730
Range Midpoint	$61,460
67th %	$66,180
Range Maximum	$75,640
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	5/5/2021

JOB FAMILY AND FUNCTION

Job Family:	Facilities, Maintenance, & Operations
Job Function:	Grounds

JOB SUMMARY

Reporting to the University Arborist, responsible for the daily operations and supervision of all aspects of tree care including planting, pruning, removal, and maintenance of all trees on Auburn University property with a focus on main campus. Leads, trains, assigns and assists an in-house team of Arbor Specialists to ensure compliance with high standards of proper arboriculture techniques, safety, and quality control.

RESPONSIBILITIES

- Provides supervision, crew leadership, and site management for the Landscape Services' Tree Care Team of Arbor Specialists to ensure that all tree care work is performed safely and properly.
- Oversees tree care functions at an advanced level to include ground and aerial pruning, whole tree felling, chipping, loading, roping, rigging, climbing with rope and saddle, planting, and staking in all areas including intricate spaces. Oversees and executes soil care operations to include watering, fertilizing, spraying, root collar excavations, and other root enhancement operations.
- Collaborates with the University Arborist, Landscape Services leadership, and all Zone Supervisors to establish and update priorities of work in the AiM work order system. Plans and provides safe, timely, and quality care for all trees on University property by utilizing tree risk assessments, work order requests, and annual tree care maintenance regimens.
- Provides administrative shop work such as preparing and conducting weekly safety sessions and fostering departmental communication flow. Manages employees' time through Kronos systems and AiM including bi-weekly time approval, leave approval, daily time entry, and work order response.
- Assists in the use, repair, and maintenance of all arboriculture related equipment including, but not limited to, bucket trucks, wood chippers, pick-up trucks, stump grinders, chainsaws, pole saws, water carts, watering pump systems, backhoes, skidsteers, air spades, and air compressors.
- Trains and leads other Zone Supervisors and employees in proper tree pruning practices, proper operation of arboriculture equipment, and safe work-site operations.
- May work outside of normal operating hours to assist in emergencies, inclement weather, and storm clean up as needed.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Bachelor's Degree	Four-year degree in forestry, horticulture, landscape architecture, agronomy, or related field.	and	6 years of	Arboriculture/tree care related practice; preferably in the urban setting. Two (2) years supervising, leading, or mentoring employees in this field.	

Substitutions Allowed for Education	Yes
Substitution allowed for Education: When a candidate has the required experience, but lacks the required education, they may normally apply additional relevant experience toward the education requirement, at a rate of two (2) years relevant experience per year of required education.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of advanced ISA arboriculture standards, practices, and techniques for pruning, felling, and planting.	
Knowledge of safe tree care operations and inclement weather response.	
Knowledge of safety relating to chainsaws, aerial lifts, and landscape equipment.	
Knowledge of field crew functions, operations, and leadership.	
Preferred: Knowledge of climbing with rope and saddle and/or pesticide and fertilizer products, regimens, and proper application.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Any State	Upon Hire	Required	And
	International Society of Arboriculture (ISA) Certified Arborist	Upon Hire	Required	And
	ISA Aerial Lift Specialist Certification	Upon Hire	Desired	And
	ISA Tree Risk Assessment Qualification	Upon Hire	Desired	And
	TCIA Certified Tree Care Safety Professional (CTSP)	Upon Hire	Desired	And
	Ornamental & Turf Pesticide Applicator License	Upon Hire	Desired	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking				X		
Sitting				X		
Lifting	X					
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching					X	
Talking					X	
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold					X
Extreme heat					X
Humidity					X
Wet					X
Noise					X
Hazards					X
Temperature Change					X
Atmospheric Conditions					X
Vibration					X

Vision Requirements:

Ability to see information in print and/or electronically.