AUBURN
Human Resources

Tech II, Construction

Job Description

JOB INFORMATION

Job Code	ND40
Job Description Title	Tech II, Construction
Pay Grade	ST11
Range Minimum	$40,690
33rd %	$47,470
Range Midpoint	$50,860
67th %	$54,250
Range Maximum	$61,030
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	5/31/2023

JOB FAMILY AND FUNCTION

Job Family:	Production & Skilled Trades
Job Function:	Construction

JOB SUMMARY

Under general supervision, supports the construction, repair, and maintenance of Auburn University buildings, streets, sidewalks, and property. Performs advanced tasks for new construction, renovation, and/or maintenance projects on university buildings and property. May focus in one of the following areas: in-house construction, infrastructure, or roofing.

RESPONSIBILITIES

- Performs and leads a variety of carpentry tasks and installations including, but not limited to, layout, foundations, form carpentry, framing, drywall, ceilings, flooring, windows, doors and door jams, siding, and roofs in university buildings and structures throughout campus.
- Demonstrates knowledge of multiple methods for maintaining roofs and ceilings throughout campus. Plans, schedules, and leads minor repairs of various types of roofing systems to prevent or correct leaks and damage from penetrations in roofs.
- Forms, pours, and finishes cement structures; lays bricks and blocks on and around structures. Responsible for form building and installation, concrete finish work, and site layout and measurement.
- Assists in the set up and removal of barricades, fences, and other dividers across campus. May pressure wash roofs, buildings, and sidewalks on campus.
- Operates motorized equipment including backhoes, forklifts, skid steers, truck/trailer combinations, dump trucks, motor cranes, front-end loaders, man lifts, and other heavy equipment.
- Plans, schedules, and leads excavation and demolition work as needed for renovation and construction projects.
- Leads, prepares, and paints all manner of surfaces including, but not limited to, masonry walls, sheetrock, external surfaces, and floors. Performs installation or maintenance preparation of surfaces for paint and finishes.
- Demonstrates knowledge of the proper demolition of structures, portions of structure, walls, sidewalks, or other related building systems. May lead team in performing this duty.
- Plans, schedules, and executes patching of holes, cracks, and other surface problems in university streets. Demonstrates knowledge of the proper materials and methods used in patching.
- Responsible for individual project completion, seeing to its logistics, cleanliness, completion, and client support.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor.

Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School Diploma or GED	High School Diploma or equivalent	and	4 years of	Experience in carpentry, roofing, road repair, and/or concrete forming and finishing. Internal candidates may be required to provide training and certification requirements as outlined by the Auburn University Facilities Management Policy for some positions.	

Substitutions Allowed for Experience	Yes
Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of the proper methods, materials, and equipment to apply to each situation	
Knowledge of best safety principles and practices	
Ability to apply advanced skills and knowledge in area of focus	
Ability to effectively lead others and manage projects	
Ability to prioritize tasks to meet project deadlines	
Client relationship management skills	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	"Any State"	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking					X	
Sitting			X			
Lifting				X		50-100 lbs
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching					X	
Talking				X		
Hearing					X	
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:

Ability to see information in print and/or electronically.