AUBURN
Human Resources

Automotive Mechanic III

Job Description

JOB INFORMATION

Job Code	ND44
Job Description Title	Automotive Mechanic III
Pay Grade	ST13
Range Minimum	$46,260
33rd %	$55,510
Range Midpoint	$60,140
67th %	$64,770
Range Maximum	$74,020
Exemption Status	Non-Exempt
Approved Date:	10/20/2025 8:58:17 AM

JOB FAMILY AND FUNCTION

Job Family:	Production & Skilled Trades
Job Function:	Mechanic

JOB SUMMARY

Under limited supervision, provides advanced skills and expertise regarding a wide array mechanical services and repair techniques of automotive vehicles and their associated components. Serves the highest level field technician regarding automotive mechanisms and provides technical expertise for electronic diagnostics and repair.

RESPONSIBILITIES

- Performs complex maintenance and repair activities on university vehicles, such as engine overhauls; transmission repairs; system diagnostics; heating and air conditioning system servicing; and advanced-level drivability issues.
- Expertly provides maintenance services, diagnostics, and component replacements and repairs on all university vehicle components including, but not limited to, brakes; suspensions; hoses; alternators; and electrical, ignition, and exhaust systems. Provides guidance to other technicians with these duties.
- Provides advanced-level diagnostics, maintenance, installation, and repair of automotive electrical and computer systems.
- Evaluates engine and transmission replacement needs, as well as determines and performs the appropriate repair method.
- Responsible for meeting and maintaining all training and certification requirements as outlined by the department's training and credentialing requirements.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
Some college; vocational or Associate's Degree	Automotive technology or related degree preferred.	and	5 years of	Experience in automotive repair techniques 2 years at the previous level or equivalent.	

Substitutions Allowed for Education	Yes
Substitution allowed for Education: When a candidate has the required experience, but lacks the required education, they may normally apply additional relevant experience toward the education requirement, at a rate of two (2) years relevant experience per year of required education.	

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Advanced knowledge of the concepts, components, and repair techniques related to automotive vehicles including standard road vehicles, slow moving vehicles, and heavy equipment.	
Advanced knowledge of vehicle electronic control units.	
Ability to diagnose, troubleshoot, and resolve vehicle issues (including issues with computer/electronic components).	
Ability to replace vehicle engines and transmissions.	
Ability to apply highly proficient and specialized skills to varied and complex situations.	
Customer service skills.	

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/ Desired	
DL NUMBER - Driver License, Valid and in State	Any State	Upon Hire	Required	And
	ASE Certified Master Automobile Technician (A1-A8 certifications) or equivalent.	Upon Hire	Required	

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:	Other

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing				X		
Walking				X		
Sitting			X			
Lifting	X					
Climbing			X			
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking		X				
Hearing				X		
Repetitive Motions				X		
Eye/Hand/Foot Coordination				X		

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
Ability to see information in print and/or electronically.