AUBURN
Human Resources

# Tech III, Asbestos

Job Description

## JOB INFORMATION

| | |
|---|---|
| Job Code | ND55 |
| Job Description Title | Tech III, Asbestos |
| Pay Grade | ST12 |
| Range Minimum | $43,740 |
| 33rd % | $51,030 |
| Range Midpoint | $54,670 |
| 67th % | $58,320 |
| Range Maximum | $65,610 |
| Exemption Status | Non-Exempt |
| Approved Date: | 1/1/1900 12:00:00 AM |
| Legacy Date Last Edited | 3/15/2024 |

## JOB FAMILY AND FUNCTION

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|---|---|
| Job Family: | Production & Skilled Trades |
| Job Function: | Construction |

## JOB SUMMARY

Responsible for performing work on hazardous materials on campus to ensure a safe environment for university students and staff. Responsible for the safe handling, repair, and removal of asbestos, mold, and lead paint containing materials. Troubleshoots and executes major or complex repair projects of hazardous materials campus wide. Leads personnel and projects to execute complex abatement and repair projects of hazardous materials campus wide.

## RESPONSIBILITIES

- Serves as one of the university's technical experts on asbestos materials, repairs, removal, and maintenance. Plans, schedules, and oversees major asbestos repair and removal projects, such as the removal of friable and non-friable asbestos containing materials and leads emergency repair and cleanup efforts.
- Oversees the repair and removal efforts of less experienced asbestos technicians executing complex repairs and removal of asbestos containing materials, mold, and lead paint across campus.
- Inspects potentially hazardous containing materials across campus (e.g., fireproofing, floor tiles, insulation, gaskets, etc.) for the purpose of evaluating materials to ensure that the materials are in a safe condition, identifying necessary repairs and recommending a proper course of action. Also inspects for presence of mold and/or mildew and leads clean up efforts to ensure a safe working environment.
- Performs inspections on campus of building materials and conducts sampling as needed. Manages the testing process to include transport, payment, and reading the results of the tested materials.
- Coordinates, communicates, and plans assigned work order priority. Identifies options, develops solutions, and takes action when responding to customer requests.
- May be required to serve in an on-call status and remain work-ready when scheduled abatement work is being conducted on Auburn Universities campus.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

## SUPERVISORY RESPONSIBILITIES

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|---|---|
| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |

## MINIMUM QUALIFICATIONS

**To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.**

## MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education | | Years of Experience | Focus of Experience | |
|---|---|---|---|---|---|
| High School Diploma or GED | | and | 5 years of | Experience in construction and asbestos removal.<br><br>Internal candidates may be required to provide training and certification requirements as outlined by the Auburn University Facilities Management Policy for some positions. | |

## MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

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|---|---|
| Advanced physical and mental skills and abilities. | |
| Advanced knowledge of use of hand tools, power tools, heavy machinery or other equipment. | |
| Use of intermediate math, reading and writing skills. | |
| Advanced knowledge of proper use of personal protective gear. | |
| Advanced knowledge of special safety and regulatory procedures. | |
| Advanced knowledge of Asbestos assessment, testing and remediation. | |
| Advanced knowledge of leading a project involving asbestos and or lead contaminated materials. | |

## MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/ Desired | |
|---|---|---|---|---|
| DL NUMBER - Driver License, Valid and in State | "Any State" | Upon Hire | Required | And |
| | Asbestos Abatement Project Supervisor | Upon Hire | Required | And |
| | Asbestos Inspection and Assessment | Upon Hire | Required | And |
| | Asbestos Management Planning | Upon Hire | Required | And |
| | EPA Lead Remodeling, repair, and painting programs (RRP) | Upon Hire | Required | And |
| | Mold Assessment and Remediation | Upon Hire | Required | |

## PHYSICAL DEMANDS & WORKING CONDITIONS

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|---|---|
| Physical Demands Category: | Labor & Trades |

## PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|---|---|---|---|---|---|---|
| Standing | | | | | X | |
| Walking | | | | | X | |
| Sitting | | X | | | | |

## PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|---|---|---|---|---|---|---|
| Lifting | | | | X | | 50-100 lbs |
| Climbing | | | X | | | |
| Stooping/ Kneeling/ Crouching | | | | X | | |
| Reaching | | | | X | | |
| Talking | | | | | X | |
| Hearing | | | | | X | |
| Repetitive Motions | | | | | X | |
| Eye/Hand/Foot Coordination | | | | | X | |

## WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|---|---|---|---|---|---|
| Extreme temperatures | | | | X | |
| Hazards | | | | | X |
| Wet and/or humid | | | X | | |
| Noise | | | | | X |
| Chemical | | | X | | |
| Dusts | | | X | | |
| Poor ventilation | | | X | | |

**Vision Requirements:**

Ability to see information in print and/or electronically.