

AUBURN UNIVERSITY
Health Savings Account (HSA) Contribution Change Form

Employee Name: _____

Banner ID Number: _____

To enroll in or make changes to HSA contributions during the current Plan Year, the employee must be actively enrolled in Auburn University's High Deductible Health Plan (HDHP). It is the member's responsibility to ensure eligibility requirements are met, as well as if they are eligible for the plan and expenses submitted. One should consult a tax advisor as individual factors and situations vary.

HSA's are never taxed at a federal income tax level when used appropriately for qualified medical expenses. Most states recognize HSA funds as tax-free with very few exceptions. Members should consult a tax advisor regarding their state's specific rules.

It is the employee's responsibility to be certain that they will not exceed the IRS Maximum HSA Contribution limits within the current Plan Year (Plan Year is January 1 to December 31). Employer Contributions are included in the annual limits.

AU requires a minimum HSA Annual Contribution of \$60.00 to be eligible for the Employer Contribution.

2024 HSA Maximum Contribution Limits:

Single enrollment in the HDHP:	\$4,150
Family (non-single) enrollment in the HDHP:	\$8,300
Catch-up Contributions:	\$1,000

(Employees reaching age 55 in this Plan Year or currently age 55 or older are eligible for catch-up contributions)

EMPLOYEE REQUESTS THE FOLLOWING HSA CONTRIBUTION CHANGE

HSA Contribution changes may be made at any time throughout the Plan Year but will be completed as soon as administratively possible according to the current payroll schedule. I authorize the following contribution change:

Per Paycheck Amount: \$ _____
 OR
Annual Amount: \$ _____

I acknowledge I have read the information included on this form and agree to the terms.

Signature of Participant: _____ Date: _____

Payroll & Employee Benefits Representative: _____ Date: _____

Upload this form using the secure portal: aub.ie/secure_document

Please retain a photocopy for your files.