
Auburn University Job Description

Job Title: **Recording Audio Engineer**

Job Family: No Family

Job Code: **AB40**

Grade MC10 \$54,800 - \$93,200

FLSA status: Exempt

Job Summary

The Recording Audio Engineer operates and oversees a large format recording studio that serves the academic needs of the Music Department and be available to the public as a commercial business.

Essential Functions

1. Assists and consults with audio and video gear selection, installation, and provides all necessary studio maintenance and upgrades of the control room, live rooms, and isolation booths.
2. Conducts recording sessions for students, faculty, and external clients to include sessions ranging from large ensembles to solo artists, in genres ranging from classical to pop.
3. Provides post-production services including mixing, mastering, and associated audio production services.
4. Oversees studio operations and additional recording staff.
5. May teach one Audio Engineering course per semester pending review and approval of teaching qualification per the Southern Association of Colleges and Schools Commission on Colleges and other accreditation criteria.
6. Manages recording studio data.

Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	High School	High school diploma required. For positions that include instructional responsibilities, 18 credit hours of graduate-level coursework in the discipline or equivalent demonstrated professional experience will be required.
Experience (yrs.)	5	Significant experience recording, mixing, and mastering in an established recording studio setting, resulting in recording credits with significant and/or nationally recognized studios, artists, and/or producers. Experience participating in the business aspects of a professional studio and overseeing technical support staff.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Knowledge of maintaining and repairing gear and equipment.
Knowledge of engineering in a professional recording studio.

Certification or Licensure Requirements

ProTools Certification (Avid, Dante Certification Level I or Higher- Audinate), preferred.

Physical Requirements/ADA

Occasional and/or light lifting required. Limited exposure to elements such as heat, cold, noise, dust, dirt, chemicals, etc., but none to the point of being disagreeable. May involve minor safety hazards where likely result would be cuts, bruises, etc.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, sitting, talking, hearing, handling objects with hands, and lifting up to 10 pounds.

Job occasionally requires walking, reaching, stooping/kneeling/crouching/crawling, and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 11/10/2022
