
Auburn University Job Description

Job Title: **Behavior Analyst**

Grade HW10 \$48,800 - \$83,000

Job Code: **CA19**

FLSA status: Exempt

Job Family: Health & Wellness

Job Function: Mental & Behavioral Health

Job Summary

Provides professional services to children and adolescents. This action includes conducting training with caregivers in homes and residential staff members in facilities, consulting with teachers, consulting with Psychiatrists and Nursing personnel, communicating regularly with facility personnel and administrators, and serving in various professional capacities. As a part of the team responsibilities, this position contributes to the development and implementation of behavioral programming and data collection procedures.

Essential Functions

1. Delivers behavior-analytic services to children and adolescents who are at varying stages of the assessment and intervention process as deemed appropriate by the principal investigator.
2. Provides supervision (in accordance with the Behavior Analysis Certification Board's published guidelines) for one to three graduate students enrolled in the Auburn University Applied Behavior Analysis (ABA) program per academic semester. This supervision includes, but is not limited to, at least 60 minutes of direct observation of clinical service delivery per week and 30 minutes of office meetings per week. As a part of this process, the person in position will also meet at least once per month with the Director of the Auburn ABA program.
3. Meets weekly with the principal investigator to discuss caseload and supervision of graduate students in the Master's program. Also meets weekly with other ABSOPP behavior analysts (e.g., doctoral students in the Cognitive and Behavioral Science Program) to review caseloads and program development.
4. Participates in weekly or biweekly meetings with team members and facility personnel.
5. Provides recommendations to the team on the outcomes for each referred resident to include using single-case designs (line graphs) to depict the effects of behavioral and pharmacological interventions on target behaviors of interest and retaining behavioral data in an orderly manner.
6. Contributes to special projects as request by the primary investigator to include, but are not limited to, developing training videos, writing sections of monthly or annual reports and manuscripts for peer review, and assisting the director in acquiring and organizing data for manuscripts that are submitted for possible publication.
7. Participates in two or more professional development activities each year to include watching webinars, attending conferences, and attending workshops. The topics of the activities focus on implementation of behavioral services, training, supervising students, or both.
8. Completes administrative duties including daily recording of time allocation and monthly summaries for each active client.
9. May perform other duties as assigned.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Master's Degree	Degree in Psychology, Applied Behavior Analysis, Education, or related field.
Experience (yrs.)	1	Experience in development and delivery of behavior-analytic interventions.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Ability to write clearly (e.g., demonstrated knowledge of APA style) and to present technical information to families and to large groups (e.g., 20 to 40 individuals). knowledge in Microsoft office including Word, Excel, and PowerPoint. Fluent in the use of various data collection systems including partial interval recording and momentary time sampling.

Certification or Licensure Requirements

Certification as a Board Certified Behavior Analyst (BCBA or BCBA-D) by Behavior Analysis Certification Board, Inc. is required.

Licensed Behavior Analyst (LBA) certification in Alabama is required or the ability to obtain within 30 days of employment.

Pre-Employment Screening Requirements

Physical Requirements/ADA

No unusual physical requirements. Requires no heavy lifting, and nearly all work is performed in a comfortable indoor facility.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires sitting, talking, hearing, .

Job occasionally requires standing, walking, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, handling objects with hands, and lifting up to 25 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 8/25/2023
