
Auburn University Job Description

Job Title: **Co-Op Employee**

Job Family: No Family

Job Code: **CO01**

Grade: T2

FLSA status: Non-exempt

Job Summary

This job is reserved for student employees who have taken co-op jobs between semesters.

Essential Functions

1. Essential functions and duties of each position are varied and defined by the department.

Supervisory Responsibility

None

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Ability to read and write	

Experience (yrs.)

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Defined by requirements of the position.

Certification or Licensure Requirements

Physical Requirements/ADA

Working conditions and work demands vary by position.

Job frequently requires .

Job occasionally requires .

Date: 4/7/2012
