
Auburn University Job Description

Job Title: **Pharmacist**

Job Family: No Family

Job Code: **EA13**

Grade HW14 \$80,500 - \$144,900

FLSA status: Exempt

Job Summary

Ensures that prescriptions for clients are filled and labeled correctly, as well as maintaining inventory and tracking controlled drug use and overseeing the daily operation of the pharmacy.

Essential Functions

1. Reviews, corrects and fills prescriptions, and oversees prescriptions prepared by technicians and students.
2. Monitors controlled substances prescribed or acquired from vending machines to ensure valid prescriptions are obtained.
3. Distributes information on procedures to students, new DVMs, and others as appropriate.
4. Oversees general inventory procurement for the department.
5. Prepare appropriate documentation and records of drug usage.
6. Answers questions, counsels, and advises customers on drug interactions, side effects, dosage, and storage of pharmaceuticals.
7. Compounds medications, using standard formulas and processes.
8. Serves as instructor for pharmacy student rotations.

Supervisory Responsibility

May supervise employees but supervision is not the main focus of the job.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Four-year college degree	Degree in Pharmacy
Experience (yrs.)	0	No experience required

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Knowledge of Federal and State guidelines and laws related to the management, storage, and dispensing of prescription medications.

Certification or Licensure Requirements

Must be licensed as a pharmacist or eligible for licensure in the state of Alabama.

Physical Requirements/ADA

No unusual physical requirements. Requires no heavy lifting, and nearly all work is performed in a comfortable indoor facility.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, talking, hearing, handling objects with hands, and lifting up to 25 pounds.

Job occasionally requires sitting, climbing or balancing, stooping/kneeling/crouching/crawling, and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 11/5/2020
