
Auburn University Job Description

Job Title: **Asst Dir, Raptor Train & Edu**

Grade VT10 \$51,200 - \$87,000

Job Code: **GA19**

FLSA status: Exempt

Job Family: Veterinary & Animal Care

Job Function: Animal Training

Job Summary

Manages, supervises, and oversees the daily operations of the Raptor Education Unit, including, but not limited to, raptor training, husbandry, and instruction.

Essential Functions

1. Oversees delivery of raptor educational programs to include, but not limited to, student and staff handler training, training of raptors, program development and implementation, and all other outreach efforts.
2. Ensures the safety of all participating in on-site programs and those attending off-site educational presentations.
3. Ensures that adequate recruiting and retention occur to maintain an adequate volunteer corps for the operational needs of the unit.
4. Maintains the unit's operational readiness through proper mentorship and succession planning.
5. Manages the collection, analysis, and compilation of samples and data related to the center's raptor collection.
6. Oversees and ensures proper maintenance of educational facilities, equipment, and falconry equipment.
7. Works with the center's director and administrative coordinator on all necessary administrative functions including, but not limited to, budget development, procurement, and inventory. Also directly manages the unit's staff-related needs such as scheduling and training management.
8. Manages the center's Resident Raptor Collection including, but not limited to, identification, selection, and acquisition of new raptors, oversees all husbandry and health care needs, makes recommendations on housing and facility needs, and ensures policy, procedure, guidelines and best practices are followed.
9. Promotes the Raptor Center, the College of Veterinary Medicine, and Auburn University through various public relations activities and assists with the center's marketing efforts.
10. Travels as needed for off-site presentations and demonstrations.

Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

Auburn University Job Description

Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Bachelor's Degree	Degree in Science, Wildlife, Zoology, Biology, Environmental Science, or related field.
Experience (yrs.)	5	Experience in wildlife care and training, naturalist, zoological services, conservation education, or related field.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Knowledge of raptor husbandry and management techniques, as well as demonstrable knowledge of classical falconry techniques. Must meet the minimum requirements for USFWS Eagle Exhibition Sub-permittee.

Certification or Licensure Requirements

IAATE Certification; Master Falconer Class Permit or demonstrable knowledge and experience in classical falconry technique; Valid driver's license

Pre-Employment Screening Requirements

Physical Requirements/ADA

Occasional and/or light lifting required. Limited exposure to elements such as heat, cold, noise, dust, dirt, chemicals, etc., but none to the point of being disagreeable. May involve minor safety hazards where likely result would be cuts, bruises, etc.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, talking, hearing, handling objects with hands, and lifting up to 10 pounds.

Job occasionally requires sitting, stooping/kneeling/crouching/crawling, and lifting up to 50 pounds.

Vision Requirements: Ability to see information in print and/or electronically; ability to distinguish color and depth. Near and distance vision is required.

Date: 10/16/2023
