
Auburn University Job Description

Job Title: **Mgr, Dairy & Herd**

Job Family: Veterinary & Animal Care

Job Code: **GA26**

Grade VT10: \$51,200 - \$87,000

FLSA status: Exempt

Job Summary

The Dairy and Herd Manager independently manages the College of Veterinary Medicine's (CVM) Grade A dairy. Oversees nutrition and management of the Department of Clinical Sciences (DCS) teaching and research herds. Under institutional animal care and use committee (IACUC) guidelines, responsible for overseeing the animal research facility, as well as training and supervising all student workers participating in milking or animal care.

Essential Functions

1. Oversees nutritional program of dairy, beef, small ruminant and camelid herds. Implements appropriate feeding of dairy cows for stage of lactation or pregnancy. Monitors pasture conditions and hay quality. Orders feed for all herds (dairy, beef, small ruminant, equine) in a timely fashion using correct purchasing procedures and works with Farm Supervisor to ensure appropriate feed storage conditions.
 2. Maintains milking equipment by inspecting and replacing equipment parts, ordering supplies, and maintaining inventory levels. Maintains milking barn and reports malfunctions to appropriate personnel. Ensures appropriate transfer of milk to the bulk tank pickup. Available for troubleshooting or implementing minor repairs including weekends and holidays.
 3. Oversees all milking procedures including movement of cattle, cleaning of milking equipment, and evaluation of milk quality. Trains, hires, and supervises all personnel that perform milking duties and performs milking duties when other personnel are not available. This may include some weekends and holidays.
 4. In conjunction with unit veterinarian, assists with dairy breeding program and replacement heifer program. Identifies animals that require veterinary care. Administers routine treatments and implements vaccination, deworming, and hoof care programs for the dairy cows.
 5. Supervises large animal research coordinators in compliance with IACUC guidelines, overseeing the nutrition, herd maintenance, compliance, and record keeping of the coordinators' herds.
 6. Performs all record keeping for the dairy herd and works with the University Veterinarian and Large Animal Research Coordinators to ensure industry compliance of the dairy and other farm animal herds.
 7. Assists investigators across a variety of research studies involving the dairy herd, and educates veterinary or undergraduate students about milking procedures, animal handling, and milk quality evaluation.
 8. Responsible for reviewing and providing input into budget data for the teaching and research herds, including feed costs, milk income, animal sale income, health maintenance costs, and student worker costs.
 9. Provides oversight of the animal research barn. This includes assigning space; monitoring cleanliness and functionality of facility; contacting relevant groups if repairs need to be made; ensuring that charges for use are entered; and serving as the IACUC/ AAALAC point of contact for inspections.
 10. Performs others duties as assigned.
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Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.



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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Four-year college degree	No specific discipline is required. Degree or field of study in an animal or dairy related field, including Science, Nutrition, and Veterinary is desired.
Experience (yrs.)	4	Two (2) yrs. experience in a dairy farm is required. At least two (2) yrs. supervisory experience within a farm or animal hospital environment is required. Experience with non-equine farm animal handling is desired.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Strong knowledge of dairy farming practices.

Strong knowledge of farm animal husbandry, including nutrition and basic reproduction, as well as basic medical terminology.

Strong knowledge of animal care requirements.

Knowledge of animal behavior, both in groups and individually.

Basic math knowledge.

Certification or Licensure Requirements

None

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

There are no special vision requirements.

Date: 1/4/2023
