

---

## Auburn University Job Description

Job Title: **Economic Impact Analyst**

Job Family: No Family

Job Code: **GB10**

Grade 35: \$51,900 - \$86,400

FLSA status: Exempt

---

### Job Summary

Oversees aspects of data management and analytics to support economic impact analyses and decisions for Auburn University. Instructs classes in data collection, analysis, and data management at an undergraduate level.

### Essential Functions

1. Performs economic impact analyses using economic impact software such as IMPLAN, including required data collection. Develops, compiles, and maintains large databases and surveys; collects and analyzes data to provide reports to enhance the mission and goals of the department. Monitors and assures quality of data and determines how to translate into usable, actionable information for the formation and execution of strategies and measures of success.
2. Disseminates results of economic impact analyses in written research reports, through conversations with analysis consumers, and in oral presentations (primarily to in-state audiences).
3. Communicates with departmental, college, and university leadership teams about needs for economic impact analyses. Collaborates with units/departments to secure funding through grants or other means.
4. Instructs two classes per year in data collection, analysis, and management at the undergraduate level.
5. Participates in other areas in service to the department in terms of advisement of students, committee work (such as search committees, curriculum committees, etc.), attendance at department meetings and seminars, and collegial interactions.
6. Advises undergraduate research projects/studies involving economic impact analysis and communication of these results through national scholarly channels. Assists in obtaining funding for student research internships/assistantships. Assists students with research internships/assistantships in regards to analyses and data collection.

### Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

*The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.*

---

---

## Auburn University Job Description

---

### Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
<b>Education</b>	Master's Degree	Master's degree in Agricultural Economics, Applied Economics, Regional Science, Urban Planning, or related field.
<b>Experience (yrs.)</b>	1	Experience in collecting, analyzing, and reporting data; able to analyze data and use the findings to guide decision-making. Student work experience may qualify.

#### Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

#### Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

#### Minimum Required Knowledge

Database management skills, statistical skills at masters level in agricultural economics (such as probability theory, descriptive statistics, and linear regression), prior exposure to economic impact analysis. Knowledge of linear algebra is desired but not required. Ability to work with input-output data sets (or matrices) to conduct economic impact analyses. Ability to become an expert in IMPLAN, including data sources supplied by IMPLAN. Ability to collect data when not available in IMPLAN to conduct analyses. Excellent oral and written communication skills.

#### Certification or Licensure Requirements

None required.

---

### Physical Requirements/ADA

No unusual physical requirements. Requires no heavy lifting, and nearly all work is performed in a comfortable indoor facility.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires sitting, talking, hearing, handling objects with hands, .

Job occasionally requires standing, walking, reaching, stooping/kneeling/crouching/crawling, and lifting up to 10 pounds.

Date: 6/17/2019

---