



JOB INFORMATION

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| Job Code | HB01C |
| Job Description Title | Tech III, Lab |
| Pay Grade | RE05 |
| Range Minimum | \$36,540 |
| 33rd % | \$42,630 |
| Range Midpoint | \$45,680 |
| 67th % | \$48,730 |
| Range Maximum | \$54,820 |
| Exemption Status | Non-Exempt |
| Approved Date: | 1/1/1900 12:00:00 AM |
| Legacy Date Last Edited | 1/4/2012 |

JOB FAMILY AND FUNCTION

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|---------------|-----------------------|
| Job Family: | Research |
| Job Function: | Disciplinary Research |

JOB SUMMARY

Provides technical support and services within a lab in support of research, projects, services, and/or instruction.

RESPONSIBILITIES

- Conducts routine and specialized laboratory analysis.
- Maintains experiments, lab classroom set-ups, and/or lab projects/services.
- Coordinates the availability, use, and maintenance of laboratory equipment, materials, and/or key inventories.
- Assists others by providing expertise and advice concerning laboratory operation and safety.
- May collect and analyze data and perform observations for analysis.
- May oversee and train graduate and undergraduate students in the proper use of equipment and supplies.
- May coordinate with industry and/or other university researchers and provide input on experimental designs and practical implications of research results.
- May assist faculty and/or lab director in preparing/teaching/conducting laboratory courses and lecture demonstrations.

SUPERVISORY RESPONSIBILITIES

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|----------------------------|---|
| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |
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MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education | | Years of Experience | Focus of Experience | |
|-----------------|-----------------------------------|-----|---------------------|---|--|
| High School | High School Diploma or equivalent | And | 4 years of | Experience in performing tests and/or research in a lab setting | |

Substitutions Allowed for Experience Yes

Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of processes, methods and procedures associated with a limited range of engineering or scientific problems.

MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/Desired | |
|-------------------------|---|------------|------------------|--|
| | Job related licensure may be required for specific positions. | Upon Hire | Required | |

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category: Other

PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|-------------------------------|-------|--------|--------------|------------|------------|--------|
| Standing | | | | X | | |
| Walking | | | X | | | |
| Sitting | | | X | | | |
| Lifting | X | | | | | |
| Climbing | | | X | | | |
| Stooping/ Kneeling/ Crouching | | | X | | | |
| Reaching | | | X | | | |
| Talking | | | X | | | |
| Hearing | | | | X | | |
| Repetitive Motions | | | | | X | |
| Eye/Hand/Foot Coordination | | | | | X | |

WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|-------------------|-------|--------|--------------|------------|------------|
| Extreme cold | | | | X | |
| Extreme heat | | | | X | |
| Humidity | | | | X | |
| Wet | | | | X | |
| Noise | | | | X | |

WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-------|--------|--------------|------------|------------|
| Hazards | | | | X | |
| Temperature Change | | | | X | |
| Atmospheric Conditions | | | | X | |
| Vibration | | | | X | |

Vision Requirements:

Ability to see information in print and/or electronically.