
Auburn University Job Description

Job Title: **Dir, Canine Detect Train Ctr**
Job Code: **HC07**
FLSA status: Exempt

Job Family: No Family
Grade 37: \$68,700 - \$114,500

Job Summary

Provides oversight and direction to the Canine Detection Training Center.

Essential Functions

1. Develops and implements standards and strategies for the Canine Detection Training Center.
2. Oversees and coordinates the development and planning of curriculum programs for the Canine Training Center as well as the delivery of formal classroom and field training in the use of dogs for detection purposes.
3. Provides expertise in preparing proposals and plans for enhancing the Center's programs, managing the resources, and preparing and presenting reports on the Canine Detection Training Center's status and progress.
4. Oversees canine breeding program for quality control purposes.

Supervisory Responsibility

Supervises others with full supervisory responsibility.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Four-year college degree	Degree in Management, Behavioral Science, or related field
Experience (yrs.)	7	Experience in the coordination and/or management of canine training programs

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Knowledge of canine training techniques, care, handling, and State and Federal regulations related to the use of explosives and narcotics. Ability to develop and implement canine training curriculum.

Certification or Licensure Requirements

None Required.

Physical Requirements/ADA

No unusual physical requirements. Requires no heavy lifting, and nearly all work is performed in a comfortable indoor facility.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires walking, talking, hearing, handling objects with hands, .

Job occasionally requires standing, sitting, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 1/3/2012
