
Auburn University Job Description

Job Title: **Attendant II, Support Services**

Job Family: No Family

Job Code: **ID05**

Grade VT01 \$25,500 - \$34,400

FLSA status: Non-exempt

Job Summary

Under minimal supervision, the Support Services Custodian I provides moderately complex custodial services or related support in critical care in the animal clinic and holding facilities.

Essential Functions

1. Cleans, organizes, and disinfects all animal holding areas and sensitive areas to include critical care and isolation clean room.
2. Prepares animal quarters with essential supplies and communicates with appropriate personnel supplies that need to be ordered.
3. Launders, stores, and distributes all linens including sensitive areas such as Operating Room (OR) and OR locker rooms.
4. Maintains exercise yard, yard equipment, and clinic grounds. Responsible for operating and upkeep of high power pressure washer and ensuring all safety protocols and procedures are followed.
5. Responsible for transporting all hazardous waste containers to its designated location. Ensures all containers are properly packaged and labeled before removal from area.
6. Leads, mentors, and assists with training for the Vet Teaching Hospital and temporary employees (TES).
7. Responsible for maintaining oxygen and nitrogen tanks upon supervisor's absence.
8. May perform or assist with other duties as assigned.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

Auburn University Job Description

Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Ability to read and write	Reading, writing, and basic math.
Experience (yrs.)	2	Experience in custodial services.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction. The ability to exert maximum muscle force to lift, push, pull, or carry objects.

Certification or Licensure Requirements

Driver's License required.

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Work schedules, volume of work, or priorities seldom change; able to anticipate new work; minimum distractions or interruptions; seldom involves conflicting demands on time.

Job frequently requires standing, walking, reaching, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 25 pounds.

Job occasionally requires sitting, climbing or balancing, and lifting up to 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 4/14/2022
