



# Sr Audio Visual Sys Eng

## J o b   D e s c r i p t i o n

### JOB INFORMATION

<i>Job Title:</i>	Sr Audio Visual Sys Eng
<i>Auburn Title:</i>	
<i>Job Code:</i>	MA62
<i>FLSA Classification:</i>	
<i>Salary Grade:</i>	IT08 \$59,900 - \$107,800
<i>Organizational use restricted to the following divisions:</i>	

### JOB FAMILY AND FUNCTION

<i>Job Family:</i>	Information Technology
<i>Job Function:</i>	Audio Video Academic & Administration Support

#### *Family Description*

This job family manages or performs work associated with analysis, design, implementation, operation, deployment, and support of the organization's information technology resources (including computer hardware, operating systems, communications, software applications, data processing and security), telecommunication systems, and software/database products by internal staff, outsourcing staff, or consultants. Activities include developing information technology strategies, policies and plans; maintenance and use of information technology resources; training and supporting technology users; telecommunications network planning, operations and site acquisition; programming software/database products for sale to external customers; developing PC, online, and mobile games; and internet product management & operations.

#### *Function Description*

### JOB SUMMARY

Under minimal supervision, functions as a lead technical expert. Performs work that is usually complex in nature, seeking assistance only when policy or architectural direction prevent a clear decision from being made and solves unanticipated problems independently. Assesses audio visual technology trends and issues and defines technical solutions to meet University audio visual technology needs. Ensures stability, integrity, and efficient operation of the audio visual systems that support University functions.

### KEY RESPONSIBILITIES

	<i>% TIME</i>
<ul style="list-style-type: none"> <li>Leads functional counterparts to design and develop audio visual configurations and system integration procedures. Documents deployed systems and their integration points. Creates and coordinates routine audits and testing.</li> </ul>	10%
<ul style="list-style-type: none"> <li>Establishes and coordinates the administration and maintenance of University audio visual systems according to University and industry standards. Establishes and coordinates enterprise-level configuration changes to systems and applications to identify, correct, and prevent operational and architectural problems.</li> </ul>	10%
<ul style="list-style-type: none"> <li>Architects and approves audio visual technical solutions, applications, and systems. Establishes the methods and procedures for collecting, organizing, interpreting, and classifying system and log data for security, performance, and capacity planning needs.</li> </ul>	10%
<ul style="list-style-type: none"> <li>Acts as project manager overseeing all aspects of installation, integration, and testing of audio visual systems.</li> </ul>	10%

<ul style="list-style-type: none"> <li>Provides oversight and recommendations of backup/recovery plans and procedures for audio visual systems. Defines and oversees backup and disaster recovery processes and procedures.</li> </ul>	10%
<ul style="list-style-type: none"> <li>Establishes enterprise-level standards for the implementation of new technology deployments, system installations, and system integration testing.</li> </ul>	10%
<ul style="list-style-type: none"> <li>Collaborates with project leaders and management to identify audio visual needs and recommend changes and improvements. Coordinates and provides ongoing technical assistance to customers regarding systems and applications. Makes recommendations to stakeholders to increase efficiencies in systems and serves as a subject matter expert and consultant to University departments.</li> </ul>	10%
<ul style="list-style-type: none"> <li>May serve as a lead within the team, coordinating the work of others and serving as the primary contact.</li> </ul>	10%
<ul style="list-style-type: none"> <li>May provide on-call support for designated systems and services.</li> </ul>	10%
<ul style="list-style-type: none"> <li>Performs other related duties as assigned by the supervisor.</li> </ul>	10%

The above key responsibilities are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position and the percent of time spent on each duty varies based on department needs.

**MINIMUM QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform the minimum requirements listed below. The requirements listed below are representative of the skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the key responsibilities.

Minimum Education and Experience					
Education Level	Field of Study		Years of Experience	Area of Experience	
Bachelor's Degree	No specific discipline. Degree in IT or related field preferred.	And	6	Experience in advanced audio visual systems, infrastructure, operating systems, and applications to include functional experience in the architecture, design, and development of AV.	

Minimum Skills and Abilities		
Description	Proficiency	
Expert understanding of audio visual systems, infrastructure, operating systems, and applications.	Advanced	
Advanced knowledge of relevant state-of-the-art technology, equipment, and systems.	Advanced	
Knowledge of audio/video, lighting control, security , and access control.	Advanced	
Excellent communication skills both written and verbal.	Advanced	

Minimum Technology		
Technology	Technology Details	
Strong technical aptitude and computer skills.		
Proficiency with professional computer systems and office applications.		

Minimum Licenses and Certifications			
Licenses/Certifications	Licenses/Certification Details	Time Frame	
None Required.			

Approved      11/10/2019  
 Date:

