



JOB INFORMATION

Job Code	NB42B
Job Description Title	Cabinet Maker II
Pay Grade	ST11
Range Minimum	\$38,350
33rd %	\$44,750
Range Midpoint	\$47,940
67th %	\$51,140
Range Maximum	\$57,530
Exemption Status	Non-Exempt
Approved Date:	1/1/1900 12:00:00 AM
Legacy Date Last Edited	12/15/2011

JOB FAMILY AND FUNCTION

Job Family:	Production & Skilled Trades
Job Function:	Carpentry

JOB SUMMARY

Builds, installs and repairs cabinets, bookcases, desks and tables.

RESPONSIBILITIES

- Constructs cabinets, desks, tables and bookcases.
- Installs cabinets, desks, tables and bookcases.
- Repairs and replaces cabinets, desks, tables and bookcases.
- Provides routine maintenance on furniture, cabinets, stair treads and other wooden fixtures.
- Cleans equipment, tools, and shop area, including disposing of hazardous products to maintain the equipment and area in a safe and operational manner.

SUPERVISORY RESPONSIBILITIES

Supervisory Responsibility	May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.
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MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

Education Level	Focus of Education		Years of Experience	Focus of Experience	
High School	High School Diploma or equivalent	And	4 years of	Experience in cabinet making techniques	

Substitutions Allowed for Experience	Yes
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Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Works under minimal supervision.
 May periodically assist in orientation, training, assigning and checking the work of lower level employees or be designated as lead worker.

MINIMUM LICENSES & CERTIFICATIONS

Licenses/Certifications	Licenses/Certification Details	Time Frame	Required/Desired
DL NUMBER - Driver License, Valid and in State	Any State	Upon Hire	Required

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:

PHYSICAL DEMANDS

Physical Demand	Never	Rarely	Occasionally	Frequently	Constantly	Weight
Standing					X	
Walking					X	
Sitting				X		
Lifting	X					
Climbing				X		
Stooping/ Kneeling/ Crouching				X		
Reaching				X		
Talking			X			
Hearing				X		
Repetitive Motions					X	
Eye/Hand/Foot Coordination					X	

WORKING ENVIRONMENT

Working Condition	Never	Rarely	Occasionally	Frequently	Constantly
Extreme cold				X	
Extreme heat				X	
Humidity				X	
Wet				X	
Noise				X	
Hazards				X	
Temperature Change				X	
Atmospheric Conditions				X	
Vibration				X	

Vision Requirements:
 Ability to see information in print and/or electronically.

