
Auburn University Job Description

Job Title: **Mgr, Ag/ AAES Land & Fac Mgt**

Job Family: No Family

Job Code: **NC39**

Grade 34: \$45,100 - \$75,100

FLSA status: Exempt

Job Summary

Manages construction projects related to AAES lands and facilities and provides technical assistance for land usage and animal health care.

Essential Functions

1. Plans, manages, and ensures availability of materials and labor for construction operations.
2. Provides direct on-site project management and technical assistance for construction projects
3. Inspects, records maintenance of, and advises on management of lands, facilities and care of pasture/animal management.
4. Directs heavy equipment operation for AAES land and facility projects.
5. Reviews procedures to determine potential safety issues and takes corrective action to including providing safety training to field personnel.
6. Provides technical and mechanical assistance in the maintenance of fleet equipment and scheduled annual equipment maintenance.
7. Manages planning of special events and assists with event activities.
8. Manages budget requests for technical equipment bid specifications.

Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	High School	High School Diploma or equivalent
Experience (yrs.)	8	Experience in land management

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Knowledge of construction management and proper use of safe heavy equipment operation; knowledge of electrical and plumbing codes and familiar with welding practices.

Certification or Licensure Requirements

Class A Commercial Drivers License (CDL), Welding certification and Chemical Applicators License

Physical Requirements/ADA

Frequent heavy or intense physical requirements, combined with exposure to a number of disagreeable elements, such as heat, cold, noise, dust, dirt, chemicals. Injury may require professional treatment or hospitalization. Constant precautions required.

Externally imposed deadlines; set or revised on short notice; frequent shifts in priority; numerous interruptions requiring immediate attention; unusual pressure on a daily basis due to accountability for success for major projects or areas of operation.

Job frequently requires standing, walking, reaching, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires sitting, climbing or balancing, stooping/kneeling/crouching/crawling, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 1/4/2012
