
Auburn University Job Description

Job Title: **Automotive Mechanic III**

Job Family: No Family

Job Code: **ND44**

Grade ST13 \$40,400 - \$64,600

FLSA status: Non-exempt

Job Summary

Under limited supervision, provides advanced skills and expertise regarding a wide array mechanical services and repair techniques of automotive vehicles and their associated components. Serves the highest level field technician regarding automotive mechanisms and provides technical expertise for electronic diagnostics and repair.

Essential Functions

1. Performs complex maintenance and repair activities on university vehicles, such as engine overhauls; transmission repairs; system diagnostics; heating and air conditioning system servicing; and advanced-level drivability issues.
2. Expertly provides maintenance services, diagnostics, and component replacements and repairs on all university vehicle components including, but not limited to, brakes; suspensions; hoses; alternators; and electrical, ignition, and exhaust systems. Provides guidance to other technicians with these duties.
3. Provides advanced-level diagnostics, maintenance, installation, and repair of automotive electrical and computer systems.
4. Evaluates engine and transmission replacement needs, as well as determines and performs the appropriate repair method.
5. Responsible for meeting and maintaining all training and certification requirements as outlined by the department's training and credentialing requirements.
6. May perform other related duties as assigned.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Some college; vocational or Associate's Degree	Automotive technology or related degree preferred.
Experience (yrs.)	5	Experience in automotive repair techniques including 2 years at the previous level or equivalent.

Substitutions allowed for Education:

When a candidate has the required experience, but lacks the required education, they may normally apply additional relevant experience toward the education requirement, at a rate of two (2) years relevant experience per year of required education.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Advanced knowledge of the concepts, components, and repair techniques related to automotive vehicles including standard road vehicles, slow moving vehicles, and heavy equipment.

Advanced knowledge of vehicle electronic control units.

Ability to diagnose, troubleshoot, and resolve vehicle issues (including issues with computer/electronic components).

Ability to replace vehicle engines and transmissions.

Ability to apply highly proficient and specialized skills to varied and complex situations.

Customer service skills.

Certification or Licensure Requirements

Valid Driver's License

All ASE Certified Master Automobile Technician (A1-A8 certifications) or equivalent.

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, stooping/kneeling/crouching/crawling, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires sitting, climbing or balancing, and lifting up to 100 pounds.

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Ability to see information in print and/or electronically.

Date: 5/2/2022

