

JOB INFORMATION

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| Job Code | ND56 |
| Job Description Title | Tech I, Sign |
| Pay Grade | ST09 |
| Range Minimum | \$35,610 |
| 33rd % | \$40,360 |
| Range Midpoint | \$42,730 |
| 67th % | \$45,110 |
| Range Maximum | \$49,850 |
| Exemption Status | Non-Exempt |
| Approved Date: | 1/1/1900 12:00:00 AM |
| Legacy Date Last Edited | 8/23/2023 |

JOB FAMILY AND FUNCTION

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|---------------|-----------------------------|
| Job Family: | Production & Skilled Trades |
| Job Function: | Construction |

JOB SUMMARY

Under direct supervision, assists in the removal/installation process of campus-wide signage such as building monuments and lettering, door directories, and vinyl sign creations. Assists in the removal/installation of sign poles of various styles and sizes. Assists in the maintenance, removal, and installation of parking lot, crosswalks, and street paint markings.

RESPONSIBILITIES

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| <ul style="list-style-type: none">Assists in the creation of signage using equipment such as vinyl plotter, engraver, and flat-bed printers.Assists in the installation of signage to monument signs, door directories, building exteriors, street signage, and coroplast sheeting.Assists on removing and installation of sign poles and banners campus-wide.Assists in preparing and installation of street marking paint on roadways and parking lots.May assist with pressure washing sidewalks and parking lots on campus.Demonstrate the basic abilities to use hand and power tools such as post hole digger, augur, shovel, drill, leaf blower, etc.Demonstrates a basic understanding of ADA standards and regulations pertaining to interior signage and parking lot signage as well as parking lot spacing.May perform other related duties as assigned. |
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SUPERVISORY RESPONSIBILITIES

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|----------------------------|----------------------------------|
| Supervisory Responsibility | No supervisory responsibilities. |
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MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education | | Years of Experience | Focus of Experience | |
|-----------------|--------------------|-----|---------------------|---|--|
| High School | | and | 0 years of | <p>No experience required. Experience in the following is desired: installing, repairing, and maintaining a wide variety of signage to include: vinyl, metal, and various other types of materials used in the sign-making process.</p> <p>Internal candidates may be required to provide training and certification requirements as outlined by the Auburn University Facilities Management Policy for some positions.</p> | |

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

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| Basic physical and mental skills | |
| Basic math and reading skills | |
| Ability to use hand tools, power tools, or other equipment | |

MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/Desired | |
|-------------------------|--------------------------------|------------|------------------|--|
| | Valid Driver's License | Upon Hire | Required | |

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category: Other

PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|-------------------------------|-------|--------|--------------|------------|------------|--------------|
| Standing | | | | X | | |
| Walking | | | | X | | |
| Sitting | | | | X | | |
| Lifting | | | | X | | up to 50 lbs |
| Climbing | | | | X | | |
| Stooping/ Kneeling/ Crouching | | | | X | | |
| Reaching | | | | X | | |
| Talking | | | | X | | |
| Hearing | | | | X | | |
| Repetitive Motions | | | | X | | |
| Eye/Hand/Foot Coordination | | | | X | | |

WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-------|--------|--------------|------------|------------|
| Extreme cold | | | | X | |
| Extreme heat | | | | X | |
| Humidity | | | | X | |
| Wet | | | | X | |
| Noise | | | | X | |
| Hazards | | | | X | |
| Temperature Change | | | | X | |
| Atmospheric Conditions | | | | X | |
| Vibration | | | | X | |

Vision Requirements:

Ability to see information in print and/or electronically and distinguish colors.